



## Planning, Legislative and Communications Committee Meeting Minutes

May 13, 2026, 4:00pm – 5:30pm

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# Minutes Summary

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RECORDER: Amy Dietz, Staff, Area Agency on Aging (AAA)

LOCATION: 10 N. San Pedro, Room 1018, San Rafael

PRESENT: Committee members: Diane Doodha, Lauren Elkin, Diana López, Lee Notowich, and Peter Rubens

Other: Denton Cohen, Teri Dowling, Camille Jolly

EXCUSED: ABSENT:

### Call to Order:

The meeting was called to order at 4:02 pm.

### Approval of Agenda:

Motion Elkin, Seconded Doodha, approved 5-0

### Approval of April 2026 Minutes:

Motion Doodha, Seconded Elkin, approved 5-0.

- Chair Rubens amended the minutes to include the fact that Director Cotrell mentioned that CFO Jennifer Patton may come to the next meeting to discuss the audit.
- Chair Lopez asked that it be indicated, while she did not count towards quorum, she was there on Zoom.
- Approved 5-0 with amendments.

### Public Comment:

- Staff member Jolly made a public comment on behalf of Jordan from Marin TV for the production of a short documentary series.
- Commissioner Elkin mentioned a talk done by CDC.
- Chair Lopez mentioned the Digital Inclusion series about prescriptions and medications.

**Chair Reports:**

- Commissioner Rubens: None.
- Commissioner López: None.

**AAA Staff Report (Camille Jolly):**

- Chair Rubens has requested AAA staff assistance with the creation of a spreadsheet to track Resource Guide distribution done by the PLC committee. Sue Krenek is working on a document for the PLC to populate with action steps.
- Commissioner Elkin offered space for the storage of the Resource Guides.

**Appropriations Letter:**

- Chair Lopez made some edits to the US Aging template letter with the specifics of Senators to which it will be addressed, etc. The committee made minor changes. Staff member Dietz will send amended letter to staff member Lara.
- This will be added to the Executive Committee agenda.

**Legislative Update:**

- Chair Lopez distributed the top 10 priority bills for the Marin MCCOA to follow/ advocate for.
- Chair Lopez will put the bills into categories for ease of understanding.

**Voting:**

- Commissioner Doodha made a motion to table the planned vote. The vote was 4 yes, 0 no, and 1 abstention.
- Voting item C2 was taken off the agenda as it is not timely.

**PowerPoint:**

- Committee made recommendations as to the PPT
- Commissioner Elkin to incorporate edits to be discussed.
- Staff member Jolly to offer feedback via email.

**Marin County Master Plan on Aging:**

- Some commissioners propose further discussion re: distribution of funds.
- Commissioner Doodha will give an update at the next committee meeting.
- This is on the agenda for the next Board of Supervisors meeting.

**New Business and Announcements:**

- Discuss Jordan from Marin TV's proposal.
- Review current "Commissioner Roles and Responsibilities" document and edit for the towns and cities.
- Continue conversation on draft PowerPoint.

**Adjournment:**

The meeting adjourned at 5:35 pm. Motion Notowich, seconded Doodha, approved 5-0.

**Next meeting date: Wednesday, June 10, 2026**