



COMMISSION ON AGING EXECUTIVE COMMITTEE MINUTES

Monday, June 22, 2026 - 3:00 P.M. to 4:30 P.M.

Minutes Summary

RECORDER: Gary Lara, Staff, Area Agency on Aging (AAA)

LOCATION: 10 N. San Pedro Rd., Conference Room 1018

COMMITTEE MEMBERS:

- ☒ Kristi Denton Cohen, Chair
- ☒ Kay Winer, Vice Chair
- ☒ Rhea Brown, Secretary
- ☒ Sylvia Barry, Housing and Transportation Chair
- ☒ Diana López, Planning, Legislative and Communications Co Chair
- ☐ Peter Rubens, Planning, Legislative and Communications Co Chair
- ☒ Gene Ng, Equity and Inclusion Chair
- ☒ Lee Notowich, Ex Officio

Absent:

Excused: Peter Rubens

COA Appointees not on the Executive Committee: Lauren Elkin, Suzanne Sadowsky

AAS Staff: Jenay Cottrell

Public: None

Call to Order and Roll Call

Chair Denton Cohen called the meeting to order at 3:06 p.m.

Approval of Agenda

Motion/Seconded/Carried (M/S/C) – Notowich / Winer / 7-0.

Approval of Minutes

M/S/C – Ng / López / 7-0.

Open Time for Public Expression on Matters not on the Agenda:

- None

Discussion/Voting Items:

- A. Discussion: Commission Questionnaire Results RE: General Meeting and Presentation Frequency

The results of the June 2026 commission survey were reviewed. Commissioners are encouraged to read through the comments for ideas and follow-up pertaining to community outreach and presentations.

Allocation of Remaining Commission Budget:

- Chair elect Elkin noted the remaining funds allocated in the commission budget for the current fiscal year will be used to offset the cost for printing the community resource guide.

Brown Act Teleconferencing Update:

- Jenay Cottrell reviewed the changes pertaining to the Brown Act Teleconferencing rules, including procedures for follow during public disruption and the process for restoring the meeting to order. The revised policy will go into effect July 1, 2026.

Chair, Vice Chair and Secretary Reports:

Chair Denton Cohen:

- Chair Denton Cohen announced she will be presenting the Commission year-end report to the Board of Supervisors on June 23, 2026.
- Thanked the Commission for allowing her to serve in the capacity as Chair of the Commission.

Vice-Chair Winer:

- Commissioner Winer thanked the commission for allowing her to serve as the vice chair of the commission.

Secretary Brown:

- Commissioner Brown noted it has been a privilege to serve the Commission in the role of secretary.

Aging and Adult Services Report:

Director Jenay Cottrell reported.

- a) Annual Area Plan for Aging, FY 2026-27 Update will be on the Board of Supervisors

consent calendar on June 23, 2026.

- b) Chair Denton Cohen's Commission year-end report will be presented at tomorrow's Board meeting on June 23, 2026.
- c) USAging conference will be held in July in San Diego. Staff will be giving two presentations.
- d) HR.1 Update - budget will be signed by Governor Newsom no later than June 30, 2026. The IHSS backup program has not been eliminated and cuts to Adult Protective Services will not go through.
- e) The County Clerk's Boards and Commissions governance initiative includes a standardized template for the bylaws. Additional protocols and procedures will be administered through various trainings by the Board of Supervisors in July and August for AAA staff. Information will be disseminated to the Commission afterwards including required training for all Board and Commission members and updated procedures for onboarding new commissioners. In the meantime, all onboarding is to be put on hold.
- f) Master Plan for Aging will be rescheduled for an upcoming Board of Supervisors meeting, likely in August.

Committees:

- a) Progress on Priorities and Committee Reports (Equity & Inclusion, Health & Nutrition, Housing & Transportation, Planning, Legislative and Communications)
 - Commissioner Ng would like to craft talking points from the ageism resolution into a revised document for presentation to the Board of Supervisors. An ad hoc committee could be formed to accomplish this task.
 - Commissioner Brown noted the Health and Nutrition Committee will continue to address social isolation among older adults.
 - Commissioner López noted the Planning, Legislative, and Communications focus will be the onboarding process for new commissioners.
 - Commissioner Barry debriefed on the recent focus study conducted by the Marin Climate and Sustainability Team about home improvement in terms of maximizing energy efficiency.

New Business Items for the Next Agenda:

- Commissioner López requested the formation of an ad hoc committee to rework the ageism resolution to be recognized by the Board of Supervisors.

Adjournment: 4:20 p.m.

Motion/Seconded/Carried (M/S/C) – López / Brown / 7-0.

Next meeting date: Monday, July 27, 2026