



**Planning, Legislative and Communications Committee
Wednesday, July 15, 2026 – 4pm to 5:30pm**

AGENDA

Location:

10 N. San Pedro, Room 1018, San Rafael, CA 94901

Public Participation:

The public may attend this meeting in-person or remotely using the following Zoom link. On a computer or smart device, go to:

<https://us06web.zoom.us/j/86410975522?pwd=UwO6e7gPW6pbuallYyi9OaEnIbEM3b.1>

Meeting ID: 864 1097 5522

Passcode: 133349

Respectful Dialogue:

The Commission on Aging encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Commission, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. The County requests that speakers not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of the Commission meeting. Members of the public may comment on any item on the agenda during Commission consideration of the item. The Commission Chair will invite public comment following discussion and voting items and prior to final Commission deliberations. Each speaker will be allotted time for comment as set by the Commission Chair (generally 2 minutes).

Meeting Agenda:

1. **Call to Order and Roll Call**
2. **Approval of Agenda**
3. **Approval of June 2026 Minutes**
4. **Open Time for Public Expression on Matters not on the Agenda**
(2 minutes per person)

All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be made by calling (415) 473-4381 (voice), (415) 473-3232 (TTY) or 711 for the California Relay Service or e-mailing disabilityaccess@marincounty.gov at least **four work days** in advance of the event. Copies of documents are available in alternative formats, upon written request.

5. Discussion, Voting

- a. Ad Hoc Bylaws Committee: 2 mins.
- b. Recommendation for Resource Guide: 10 mins.
 - i. Distribution plan
 - ii. Update process
 - iii. Language versions
 - iv. Posting of electronic versions
- c. Recommendations for general meetings and outreach events: 10 mins.
 - i. Discussion topics
 - ii. Preparation required
- d. Communication strategy & commitment recommendations: 10 mins.
 - i. What is the best way to reach our audience (Community, County, City/Town representatives, non-profit & for-profit organizations, state officials)?
 - ii. What do we want to share and tell them?
- e. "All About the Commission" PowerPoint presentation: 10 mins.
 - i. Consider San Anselmo presentation as template going forward
 - ii. What are key local data points needed for city, town, and district presentations
 - iii. Recommendations
- f. Determining the Top Three Priorities of PLC and MCCOA: 10 mins.
- g. Pause PLC August Meeting & PLC Time Change: 3 mins.

6. Reports *(2 minutes per report – brief comments only)*

- a. Co-Chair's Report, Peter Rubens
- b. Co-Chair's Report, Diana López
- c. Staff Report

7. Commissioner General Announcements

(1 minute per Commissioner)

8. Business Items for the Next Agenda

9. Adjournment

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