

Spring 2026

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Senate Bill 43

SB 43 officially launched on January 1, 2026, updating California's Lanterman-Petris-Short (LPS) Act and expanding criteria for 5150 holds and conservatorship. See attached file and the following link for more details on the bill and its implementation: <https://www.marinbhhs.org/services/crisis-and-justice-involved-services-cji/sb43>

ASCFI

The Authorization to Share Confidential Member Information (ASCFI) form is required by DHCS as part of a statewide initiative to authorize and standardize the exchange of sensitive client information. This form has replaced the Coordinated Care Consent form in SmartCare but does not replace standard Release of Information forms (ROIs). For details about the ASCFI, please see the attached one pager.

Next Clinical Documentation Training

The next Clinical Documentation training will be held via Zoom on May 7th, from 9:30-11:00am. Please email BHRSM@MarinCounty.gov to sign up.

Clinical Documentation Resource

A reminder to everyone that CalMHSA has a thorough clinical documentation resource for SmartCare. See following link for tips on all things SmartCare from quick guides and tools for basic navigation to details on completing documents and available functions in the EHR: [Clinical Documentation - 2023 CalMHSA](#)

Incorrect Note Deletion in SmartCare

If you write a note for the wrong client, wrong day, wrong time, wrong procedure code or wrong information in SmartCare, it must be deleted to avoid incorrect information in a client's chart and incorrect billing (fraud).

See following link for tips from CalMHSA on editing notes: [Service Note Errors and How to Resolve - 2023 CalMHSA](#). If you are unable to resolve the error on your own, please follow the procedure below and email the requested information to BHRSM@marincounty.gov to request deletion of the incorrect note.

(see next page for procedure)

PROCEDURE:

A. Electronic health records may only be deleted from the Designated Record Set (DRS) under one or more of the following circumstances:

- a. A note written for the wrong service date.
- b. A note written for a client under a different client's name.
- c. Two notes were written for the same service.
- d. A service was entered with an incorrect procedure code and needs to be corrected

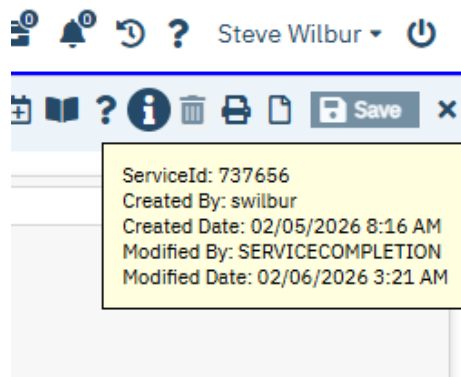
B. If a note must be deleted due to any of the reasons outlined above, the clinician must do the following:

- a. Write a note for the correct date or for the correct client and finalize it;
- b. Notify their Supervisor of the service number of the note that was incorrect, as well as the finalized replacement note;
- c. Supervisor should review the circumstances and the notes;
- d. If the supervisor approves, they will send an "attestation" to Quality Management (QM) confirming that the note can be deleted and the reason for this action.

Note: The email to QM must include service ID number to be deleted and the finalized replacement service ID number

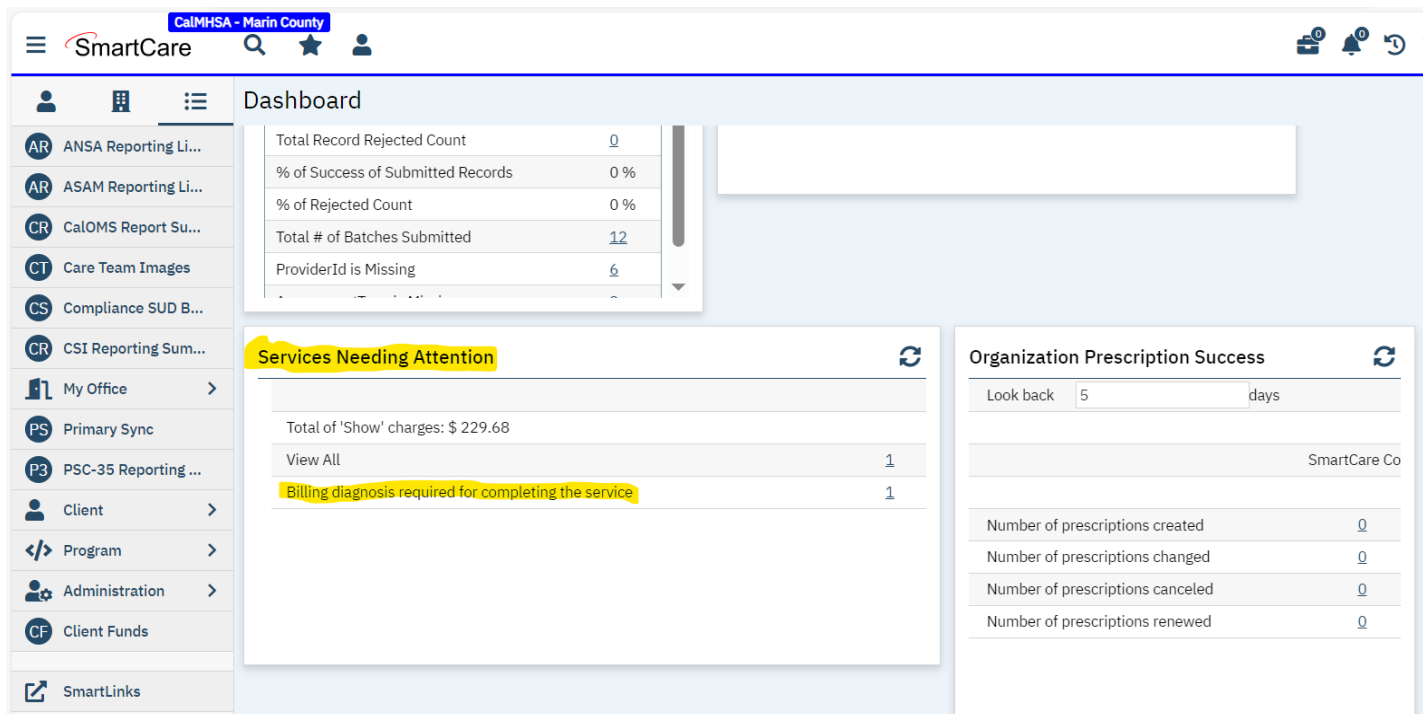
- e. QM will review the request, and, if approved, send authorization by email to the SmartCare System Administrator.
- f. SmartCare System Administrator will error/delete note only after receiving approval from QM staff.

To find the service ID, open the progress note and scroll over the lowercase i in the top right of the tool bar:



Fixing SmartCare Billing Errors

There are many notes that still need to be finalized in SmartCare. Please make sure you have the “Services Needing Attention” widget on your SmartCare dashboard and review any error messages to ensure notes are finalized and billing can be completed in a timely manner. See below for a screenshot of what this looks like in SmartCare:



The screenshot shows the SmartCare dashboard for CalMHSA - Marin County. The dashboard includes a sidebar with navigation links and a main content area with several widgets.

Dashboard Widgets:

- Summary Table:**

Total Record Rejected Count	0
% of Success of Submitted Records	0 %
% of Rejected Count	0 %
Total # of Batches Submitted	12
ProviderId is Missing	6
- Services Needing Attention:**

Total of 'Show' charges: \$ 229.68	
View All	1
Billing diagnosis required for completing the service	1
- Organization Prescription Success:**

Look back	5	days
SmartCare Co		
Number of prescriptions created	0	
Number of prescriptions changed	0	
Number of prescriptions canceled	0	
Number of prescriptions renewed	0	

Here are some resources to help fix commonly identified errors:

- [Home - 2023 CalMHSA](#)
 - [Services Needing Attention Widget - 2023 CalMHSA](#)
 - [How to Add a Diagnosis - 2023 CalMHSA](#)
 - [How to Pull a Diagnosis Forward from Another Program - 2023 CalMHSA](#)
- (Note this will only work for programs within your CDAG)

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New and Revised BHRS Policies

BHRS staff can locate policies here: [BHRS Policies | MARIN COUNTY BHRS](#). Non-county staff can email BHRSM@marincounty.gov to request policy.

Policy Name	Policy Number	Effective Date	Next Review Date	Attachments	Updated date
Elopement from CSU	BHRS-87	03/06/2026	03/01/2029		03/09/2026
Utilization Management (UM), Audit, Oversight and Recoupment Standards for Specialty Mental Health Services (SMHS)	BHRS 98	02/03/2026	02/01/2029	 Marin County BHRS SMHS Utilization Review-Audit Tool 2.6.23.xlsx	03/06/2026
Utilization Management (UM), Audit, Oversight and Recoupment Standards for Substance Use Disorder (SUD) Services	BHRS 99	02/03/2026	02/01/2029	 BHRS SUD Utilization Review-Audit Tool FINAL 2.13.23.xlsx	03/06/2026
BHRS Medication Monitoring	BHRS-38	02/03/2026	02/01/2029	 Med Monitoring Form Template - CalAIM Updated.pdf	03/06/2026
CRITERIA FOR ACCESS TO INTEGRATED BEHAVIORAL HEALTH PLAN (IBHP) SERVICES, MEDICAL NECESSITY AND OTHER COVERAGE REQUIREMENTS	BHRS 120	02/06/2026	02/01/2029	 BHRS Policy 120 Checklist for New or Revised Policies form 700 Rev 09-2021.pdf	03/06/2026
Medical Necessity Criteria for Inpatient Specialty Mental Health Services	BHRS 121	02/06/2026	02/01/2029		03/06/2026

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How to Reach Us

BHRS ACCESS Team: BHRSAccessPublic@marincounty.gov

BHRS ACCESS Supervisor: BHRSAccessSupervisor@marincounty.gov

BHRS QM General: BHRSQM@marincounty.gov

BHRS SUS Residential Care Authorization: BHRSAuthSUS@marincounty.gov

MHP Inpatient Care Authorization: BHRSQMPublic@marincounty.gov

BHRS Electronic Health Record (EHR) Team: BHRSEHR@marincounty.gov

BHRS Admin Team: BHRAdmin@marincounty.gov

BHRS Credentialing Public: BHRSCredentialingPub@marincounty.gov

All documentation training and manuals are available here:

<https://www.marinbhers.org/providers/mental-health-providers/clinical-documentation-guide>

Share with your staff so they are in the know!