

<b>COMMITTEE:</b> PLANNING	<b>DATE:</b> March 12, 2025	<b>LOCATION:</b> 10 N. San Pedro, Room 1018
<b>MEMBERS PRESENT:</b> Diane Doodha, Lee Notowich, Peter Rubens		
<b>COMMUNITY MEMBERS PRESENT:</b> <i>Sybil Boutilier, Teri Dowling, Karen Hawkeye, Camille Jolly</i>		
<b>EXCUSED:</b> N/A		
<b>ABSENT:</b> None		
<b>RECORDER:</b> Amy Dietz		
<b>NEXT MEETING:</b> April 16, 1:30-3 pm		

MINUTE SUMMARY	ACTION TAKEN/ RESPONSIBLE PARTY
<p><b>Call to Order:</b> Chair Rubens called the meeting to order at: 1:36</p> <p><b>Agenda Approval:</b></p> <ul style="list-style-type: none"> <li>• Motion/Seconded (M/S)– Notowich/ Doodha. Passed 3-0</li> </ul> <p><b>Feb. Minutes Approval:</b></p> <ul style="list-style-type: none"> <li>• Motion/Seconded (M/S)– Doodha/ Notowich. Passed 3-0.</li> </ul> <p><b>Open Time for Public Expression:</b></p> <ul style="list-style-type: none"> <li>• Sybil Boutilier announced that the Marin Miwok Pow Wow is on March 23 at College of Marin, Kentfield Campus, in the gymnasium.</li> </ul> <p><b>MCCOA Meet and Greet:</b></p> <ul style="list-style-type: none"> <li>• Commissioner Notowich remarked that last year was the first MCCOA Meet and Greet, which occurred at McInnis. It was promoted through Board of Supervisors’ aides, community partners, and the commission. It had a loose</li> </ul>	

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<p>agenda and allowed members of the community to understand the MCCOA. Individual commissioners underwrote the cost of the event.</p> <ul style="list-style-type: none"> <li>Recommended doing it in more than one location, possibly Mill Valley Community Center and McInnis Park. Commissioner Notowich will look into requirements of insurance at the Mill Valley Community Center.</li> <li>Possible dates included May 8 and Apr. 24.</li> </ul> <p><b>FY 25/ 26 Area Plan Update Narrative and Presentation:</b></p> <ul style="list-style-type: none"> <li>Committee decided to continue talk show format for presentation. “Keepin it Real, With Your Host Camille.”</li> <li>Possible interviews: Tai Chi/ exercise break; Diane Doodha from Planning Committee to discuss the PPT developed by the committee; LITA/ provider; Cat Williams, Information and Assistance Supervisor.</li> </ul> <p><b>Resource Guide Update:</b></p> <ul style="list-style-type: none"> <li>The Resource Guide has appointed a local advisory group, including Chair Rubens and Teri Dowling. They have met once.</li> <li>The consultant has been invited to speak at the MCCOA business meeting or at the Planning Committee to review the process.</li> </ul> <p><b>MCCOA PowerPoint and Digital Accessibility:</b></p> <ul style="list-style-type: none"> <li>Program Manager Jolly reviewed the Planning Committee PowerPoint as edited by the County Digital Accessibility team with a list of changes made.</li> <li>Staff member Dietz will send to the Planning committee.</li> </ul> <p><b>MCCOA Plan to present PPT to cities, towns, and supervisors:</b></p> <ul style="list-style-type: none"> <li>The committee discussed the best way to encourage commissioners to present before their city and town. Members of the committee will reach out to individual commissioners with assistance in customizing the PPT, scheduling meetings with cities/ towns, and presenting. Chair Rubens will follow-up with Commissioners Notowich and Doodha to match them with individual commissioners.</li> </ul> <p><b>New Business and Announcements:</b></p> <ul style="list-style-type: none"> <li>At next meeting, discuss follow-up from the Executive Board discussion on committee formation and direction.</li> </ul>	

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<ul style="list-style-type: none"> <li>○ Commissioner Notowich expressed that goals, objectives, and priorities can be examined. This includes recruitment development.</li> <li>○ Commissioner Dowling expressed that objectives should include that within the next six months, the commission will be filled and that this is something the commission thinks is a priority.</li> <li>● Program Manager Jolly announced the County’s media campaign for Elder Abuse Awareness month is June. Asked that the committee help to promote with possible groups and distribution of materials.</li> </ul> <p><b>Meeting adjourned at 3:04</b></p> <p><b>Next meeting: April 16 from 1:30-3 pm.</b></p>	

