

COMMITTEE: PLANNING	DATE: August 14, 2024	LOCATION: 10 N. San Pedro
PRESENT: Lee Notowich, Diane Doodha, Peter Ruben, <i>Sybil Boutilier</i>		
EXCUSED:		
ABSENT:		
RECORDER: Amy Dietz		
NEXT MEETING: September 11, 1:30 - 3		

MINUTE SUMMARY	ACTION TAKEN/ RESPONSIBLE PARTY
<p>Call to Order: Commissioner Dowling called the meeting to order at 1:33 pm.</p> <p>Agenda Approval:</p> <ul style="list-style-type: none"> • Motion/Seconded (M/S)–Notowich/ Doodha • Discussion: Put next meeting date on the agenda • M/S/C on amended agenda: Notowich/ Doodha 3-0 <p>July 2024 Minutes Approval:</p> <ul style="list-style-type: none"> • M/S/ Notowich/ Doodha • Notowich amended minutes to note correct the date at top as being July 15, to remove Chris Asimos as being excused, and to add Joe O’Heir as present. • M/S/C amended minutes: Notowich/ Doodha 3-0. <p>Open Time for Public Expression: N/A</p>	

MINUTE SUMMARY	ACTION TAKEN/ RESPONSIBLE PARTY
<p>Data Report:</p> <ul style="list-style-type: none"> • Staff member Dietz gave a presentation on American Community Survey data and other local data. <p>Chair Ruben shared the notes from the retreat.</p> <ul style="list-style-type: none"> • What are the groups being served? • What additional resources/ information is needed? • What is the Commission's Role? • What are potential partnerships? • What does success look like? • What can we accomplish in twelve months? <p>Develop a slide deck/ talking points for a presentation.</p> <ul style="list-style-type: none"> • Use talking points from Kristi Denton Cohen from Needs Assessment. Include number of people over 60 from town/ city as provided by staff member Dietz. Include the top five issues. Focus on financial insecurity. • Create a working group to develop presentations/ talking points. Working group to include Lee, Diane, and Peter. <p>Revise Committee Objectives</p> <ul style="list-style-type: none"> • The Planning Committee decided to not revise committee objectives until the individual committees have a chance to do so and resubmit, if appropriate. <p>Future meetings:</p> <ul style="list-style-type: none"> • Meetings will be second Wed. of each month 130-3. <p>Adjournment: M/S/C –Doodha/Rubens /3-0 Adjourned: 10:45</p>	