



MARIN COUNTY PERSONNEL COMMISSION

Quarterly Meeting

Quarterly Meeting
October 16, 2024
Marin County Civic Center
3501 Civic Center Drive, Room 410B

MINUTES

PRESENT: Jennifer Gotti, Chair
Patrice Goldman, Vice Chair
Carla Halyard, Commissioner
Azalea Renfield, Commissioner
Maureen Hochler, Commissioner

STAFF: Christina Cramer, Human Resources Director
Caitrin Devine, Administrative Assistant III
Kerry Gerchow, Deputy County Counsel

APPEARANCE IN THE MATTER D24-02: Scott Drexel, County Counsel
Sylvia Moir, Sheriff
Andrew Ganz, Rains Lucia Stern
David Lundie, Sheriff

Wednesday, October 16, 2024

The meeting was called to order at 9:33AM by Chair Gotti

1. Roll Call

2. Approve Agenda of October 16, 2024

MOTION (Goldman/Halyard) to approve the Agenda of October 16, 2024

AYES Unanimous

3. Open time for items not on the agenda and for public expression

(Up to three (3) minutes per speaker)

While members of the public are welcome to address the Commission, under the Brown Act, Commissioners may not deliberate or act on items not on the agenda, and generally may only listen.

None present



All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be made by calling (415) 473-6111 (Voice), CA Relay 711, or by e-mail at caitrin.devine@marincounty.gov at least five (5) business days in advance of the event.

Copies of documents are available in alternative formats, upon request.

Late agenda material can be inspected in the office of the Executive Secretary to the Commission, between the hours of 9:00 a.m. and 4:00 p.m. weekdays in Room 415 of the Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

4. Closed Session for D24-02
 - a. Pre-Hearing Conference
Ruling on Stiglitz Motion

Reconvened in open session at 10:19am

5. Report Out of Closed Session
Commission denied the Stiglitz motion without prejudice.
6. Rescheduling Discipline Appeal D24-02 Hearing
Availability was discussed. Hearing rescheduled for Tuesday 12/3/24 and Wednesday 12/4/24.

7. Approve Minutes from Quarterly Meeting on July 17, 2024

MOTION (Goldman/Hochler) to approve the minutes from July 17, 2024
AYES Unanimous

8. Approve Minutes from Special Meeting on October 4, 2024

MOTION (Goldman/Hochler) to approve the minutes from October 4, 2024
AYES Unanimous

9. Directors Report

The recruitment for Director of Parks and Open Space is underway. An Interim director is in place. The Cultural Services Director is leaving and recruitment for that role is open. Interim director will be announced for that position soon. Using a search firm for that role as it is different than a typical department head. New Principal for L&OD was hired. Employee engagement survey was just launched. Last survey was in 2019. Consulting company is helping administer the survey. Hoping to have data from that survey in early December.

Hoping to bring updated PMRs to the Commission in early 2025. This has been a 10-year process and HR is working with Labor unions to get updates of PMRs drafted. It will require a meet and confer to approve the PMRs. Christina would like to involve the Commission in a review of the updates. There may need to be a special meeting for this review. Trying to get some progress on this prior to starting 2025 bargaining.

The new HR website is going live the end of this week. It may look slightly different. Let Caitrin know if you need help finding anything.

10. Schedule 2025 Quarterly Meetings

2025 suggested Quarterly Meetings to follow past practice of third Wednesday in January, April, July and October.

Wednesday January 15, 2025, Wednesday April 16, 2025, Wednesday July 16, 2025 and Wednesday October 15, 2025

11. Adjournment at 10:36am

MOTION (Hochler/Goldman) to adjourn the meeting.
AYES Unanimous