



TOWN OF FAIRFAX

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July 18, 2024

The Honorable Judge James Chou
Marin County Superior Court
Post Office Box 4988
San Rafael, CA 94913-4988

Rod Kerr, Foreperson
Marin County Civil Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94903

Re: Cyber Preparedness - Are We There Yet?

Dear Judge Chou and Foreperson Kerr:

The Fairfax Town Council reviewed and considered the above-referenced report at its July 17, 2024 regular meeting. The report directed the Town to respond to Findings (F1-F6) and Recommendations (R1 (a), and (b); and R2-R4). Enclosed please find the Town's responses.

Should you have any questions or require further information, please contact me by email at habrams@townoffairfax.org.

Sincerely,

Heather Abrams
Town Manager

Enclosure

Town of Fairfax Response to Grand Jury Report

Report Title: "Cyber Preparedness - Are We There Yet?"

Respondent/Agency Name: Town of Fairfax

Report Date: May 17, 2024


Findings

- We agree with the findings numbered: F1-F6
- We disagree wholly or partially with the findings numbered: N/A.

Recommendations

- Recommendations numbered: R1-R6 have noted responses.

Dated: July 17, 2024

Signed: 

Hether Abrams, Town Manager

ATTEST:



Christine Foster, Deputy Town Clerk

Number of pages attached: 1

Findings and responses

R1. Marin agencies should require a current (executed within the last five years), competitively bid, written contract which includes business continuity language for any third-party Information Technology services they use.

Response: The Town of Fairfax is working to secure a current and up-to-date contract for Information Technology, Information Systems, and Cybersecurity with a third-party provider which includes a Business Continuity clause, or other language.

R2-5 Are recommendations to the Marin County Board of Supervisors. They are not applicable to this jurisdiction and should be commented on only by the Board of Supervisors.

R6. All Marin municipalities should:

a) take all steps necessary to acquire an appropriate .gov or .ca.gov domain;

Response: We are taking steps to acquire an appropriate .gov or .ca.gov domain by engaging the services of our IT Services third-party provider, as well as, our website platform provider.

b) formulate and adopt a plan for rolling out a .gov or .ca.gov website and emails by the start of the 2025-2026 Fiscal Year.

Response: We anticipate formulating a plan to adopt and roll out a .gov or .ca.gov website and emails by the start of the 2025-2026 fiscal year.