



Housing and Federal Grants Division 2024 - 2025 Application for Funding Community Development Block Grant Program

This application is for nonprofit organizations and government entities in Marin County, California who would like to apply for federal Community Development Block Grant program funds for Public Services or Community Infrastructure/Capital Improvements. Please refer to the [Application Guidelines](#) released on January 22, 2024 for detailed information about qualifications and application requirements. Applicants may use this [prep tool](#) for the long-form questions in order to save their responses and copy/paste into this application.

The deadline to apply is **5:00 p.m. Friday, February 16**. Applicants will receive a copy of their submitted application to the email address entered.

Indicate type of project. If your project allows, you may apply under multiple categories. (See Application Guidelines for more information)

Public Services (CDBG)

Organization (Fiscal Sponsor) General Information

Organization (Fiscal Sponsor)/Agency Name

FAIRFAX-SAN ANSELMO CHILDREN'S CENTER

Mailing Address

199 Porteous Avenue
FAIRFAX, California, 94930-2022

Website (if applicable)

www.fsacc.org

Organization DUNS#

044950517

Executive Director/CEO

Heidi Tomsy

Email Address

heidi@fsacc.org

Phone Number

(415) 454-1811

Project General Information

Program/Project Name

After School Transportation Project

Program/Project Site Address

199 Porteous Avenue
FAIRFAX, California, 94930-2022

CDBG Funding Amount Requested (Minimum request amount: \$15,000)

20000

Application Contact Person

Heidi Tomskey

Title of Contact Person

Executive Director

Contact Email Address

heidi@fsacc.org

Contact Phone Number

(415) 454-1811

To determine if your project is located in a Special Flood Hazard Area as indicated by FEMA, visit [FEMA Flood Map Service Center](#). (Save a copy of the Dynamic Map and upload at the end of this application.)

Is this project located in a Special Flood Hazard Area as indicated by FEMA?

No

For CDBG Public Facilities/Improvements applications, if the project is located in a **Regulatory Floodway it is not eligible for funding**. Public Facilities/Improvements projects located in a Special Flood Hazard Area require flood insurance to qualify for funding.

Project Specifics

Planning Areas Served: Indicate what geographic area(s) the requested funding will serve.

County Other

Is your organization receiving other County of Marin funding for this project?

No

Organizational Overview: Provide a brief description of your organization including mission, programs, number of clients served, etc.

The Fairfax-San Anselmo Children’s Center (FSACC) serves 110 low-income children in the Upper Ross Valley Area. All of the families we serve fall very below the current income limits used for this application. The mission of the Fairfax-San Anselmo Children’s Center is to provide quality early care and education to children, support a diverse population of families and build a sense of community. Our goal is to support and increase children’s school readiness skills while providing a safe and healthy learning environment, enhance family well-being and foster parent leadership within our community. We strive to foster an

inclusive and equitable community for all children, families and staff through our early care and education programs.

The Center provides child care to low income families through contracts with the California State Department of Education and the California State Department of Social Services. Income limits for eligibility are determined through an income scale developed by the State Department of Education. Families are certified by our staff for income eligibility and a required need documentation.

Project Description: Provide a detailed scope of work including services to be provided and/or development activities to be engaged. Describe how this project will benefit the community.

The After-School Transportation Program is designed to provide safe, reliable, and accessible transportation for low-income school-age children from our local elementary schools to the FSACC School-Age Program. The program directly addresses transportation barriers that many working families face, ensuring that children have consistent access to quality after-school care.

1. Daily Student Transportation: Provide safe, transportation from our local elementary schools to the Center on all school days.

Qualified Drivers: Employ trained, background-checked drivers who prioritize child safety and follow all state and local transportation regulations.

2. Coordinated Pick-Up Schedules: Establish clear, efficient routes in collaboration with local schools to minimize travel time and maximize coverage.

3. Safety Protocols: Implement safety procedures, including child check-in/out systems, seatbelt usage, and emergency preparedness protocols.

4. Ongoing Parent Communication: Maintain open lines of communication with families to ensure they are informed about schedules, policies, and any updates.

Community Benefits:

Increased Access to Quality Child Care: By removing transportation barriers, more low-income children can participate in after-school programs that provide academic support, enrichment activities, and social development.

Support for Working Families: Reliable after-school care helps parents maintain employment and economic stability, knowing their children are in a safe environment.

Enhanced Child Safety: Professional transportation reduces the risks associated with children walking long distances or navigating public transit alone.

Community Stability: Supporting families in need strengthens the broader community by promoting educational equity, workforce participation, and family well-being.

This transportation program is a critical link between schools and after-school care, ensuring that every child—regardless of family income—has access to the resources and support they need to thrive.

Which community priority does your project align with? (See Application Guidelines for descriptions) (check as many boxes as applicable)

Children and Youth Services

Describe how your project aligns with these priorities.

The transportation we provide our school-age children from their schools to the Center directly aligns with the community priority of children and youth services by addressing key barriers children and their families face in accessing safe, consistent, and quality after-school care. We increase access with our transportation as all our families are working and cannot pick up their children from school. Our school age program bridges the gap ensuring children can attend an enriching after school program that supports their academic and social development.

Our program also supports working families by ensuring children are safely transported to child care so that families can maintain employment or pursue education, knowing their children are in a secure and enriching environment after school.

Promotes Equity in Education and Enrichment: After-school programs often provide homework help, tutoring, and enrichment activities. Transportation ensures low-income children have equal opportunities to benefit from these resources, which can positively impact academic outcomes.

Enhances Safety and Well-being: Reliable transportation reduces the risks associated with children having to walk long distances, rely on public transit alone, or be left unsupervised.

Strengthens Community Stability: Supporting families through accessible child care and transportation can reduce stress and financial strain, contributing to stronger, more stable communities.

Select HUD National Objective to be achieved with funding. Check all that apply.

Activities benefiting low and moderate-income persons. (LMI)

All projects funded are required to Affirmatively Further Fair Housing (AFFH) which is defined as taking "meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics."

How will this project Affirmatively Further Fair Housing?

The Fairfax-San Anselmo Children's Center operates on a non-discriminatory basis, admitting families without regard to race, color, national origin, citizenship status, creed, religion, religious affiliation, ethnicity, age, gender, marital status, sexual orientation, gender identity, disability or veteran status.

The State limits the Center's ability to explicitly do affirmative marketing. So the Center markets itself to Hispanic families through special features of its services, which has led to a high rate of participation among the Hispanic families in the vicinity. The Center hosts meetings of the school district's advisory group for "English learners" from Spanish-speaking households. The Center serves a child for 12 years of the child's life, plus a similar term for the siblings. Erik Schwenger runs a men's fatherhood group at the Center, involving a mix of Hispanic and non-Hispanic men. The focus of the men's group is coaching fathers to be more involved with their kids. Most of their Hispanic families have working parents with very low incomes. Most of the families served by the Center are from Fairfax and San Anselmo. The Center serves a large proportion of the Hispanic families who live in the Fairfax area. Seventy-four percent of the Center's clients are Hispanic. Local Hispanic families feel very much welcomed at the Center.

All clients are supported by state subsidies. State requires the Center to use the Centralized Eligibility List (CEL) (for child care) administered by the Marin Child Care Council (used for all the state-supported centers). The Council relies on self-declarations of income for the CEL. The Center uses referrals from that list, but does their own income certifications once a family is enrolled and annually a year. To be eligible for state subsidy, the family must be income-eligible and qualify under a need category (both parents working or in training, homeless, parents seeking employment, or child abuse referral). Council ranks applicants by neediness according to state-approved criteria. Center must choose the neediest people from the Council's list who live in the vicinity of the Center. The regulations that govern the State funding prohibit centers that get State support from doing outreach or marketing on the basis of race or ethnicity. However, the Center does outreach through school principals, especially the Manor School, which is the most diverse in the area of the Center, and through the initiatives described above.

All projects funded are required to conduct Affirmative Marketing. For more information about affirmative marketing, visit the [Marin County Federal Grants website](#) and scroll down to the Affirmative Marketing panel.

Refer to the [Current Marin County Income Limits](#) to determine income level for use in the table below.

Approximately how many moderate, low, very low and extremely low-income persons will directly benefit from the program/project? Projects that support low-income persons will be prioritized.

	Number
Moderate Income	
Low Income	
Very Low Income	
Extremely Low Income	60
TOTAL	60

Notes or clarifying information on the unit count:

The above number represents the number of children in our school age program who receive transportation services.

How does your organization verify client income? Income verification is required except if the client is presumed benefit by HUD. Presumed benefit applies to abused children, battered spouses, the elderly, adult persons with serious disabilities, the homeless, illiterate persons, and migrant farm workers.

Eligibility Criteria:

To qualify, families must meet at least one of the following:

Income Eligibility:

Families qualify if their gross monthly income is at or below the ceilings set by the CDE/CDSS based on family size (verified through documentation such as pay stubs or tax returns). Lowest-income families are served first.

Other Eligibility Factors:

- Children receiving child protective services or identified as at risk of abuse, neglect, or exploitation.
- Children experiencing homelessness.
- Children with exceptional needs (with an IEP or IFSP).

2. Need Criteria:

For full-day services, families must demonstrate a need for child care due to at least one of the following:

- Employment (working full-time or part-time)
- Enrollment in a vocational training or education program
- Seeking Employment (limited to 60 working days in a fiscal year)
- Parental Incapacity (temporary or permanent, documented by a medical professional)
- Homelessness
- Child Protective Services (referral required)

3. Certification Process:

1. Families submit an application with required documentation, including:

- Proof of income (pay stubs, tax returns, etc.)
- Proof of family size (birth certificates, court documents, etc.)
- Verification of need (work schedules, school enrollment, medical notes, etc.)

FSACC creates a Family Data File that includes all eligibility and need documentation. FSACC conducts verification and certification:

-FSACC reviews the documentation.

If the family qualifies, a Notice of Action (NOA) is issued, detailing the family’s approved schedule, services, and any fees.

Families may be assessed a family fee based on income and family size using the California Department of Social Services Family Fee Schedule.

Certain families (e.g., those experiencing homelessness or receiving protective services) may be exempt from fees:

- Children receiving child protective services or at risk of abuse/neglect.
- Income-eligible families ranked lowest on the income ceiling scale.
- Children with exceptional needs.

Estimate the demographics of moderate, low, very low, and extremely low-income persons who will directly benefit from the program/project. The total number of beneficiaries should equal the total in the previous questions.

	Total Number of Persons	Number Identifying as Hispanic
American Indian or Alaskan Native		
Asian		
Black or African American	6	
Native Hawaiian or Other Pacific Islander		
White	53	47
American Indian and White	1	
Asian and White		
Black and White		
American Indian and Black		
Multi-Racial		
TOTAL	60	47

Total Number of Persons (Must equal total identified under income level)

60

Total Number Identifying as Hispanic

47

Female-Headed Households (out of above total)

20

Persons with Disabilities (out of above total)

0

PROJECT MANAGEMENT & FINANCIAL DATA

If your project or organization was funded previously, list past project(s), goals, and accomplishments/activities.

We have been previously funded for our school age transportation program with CDBG funds. This program helps reduce traffic at school sites by picking up many children in one vehicle. And on non-school days FSACC school-age program are provide full day child care to our working families and use our vehicles to take children on enriching trips to local sites such as Drakes Beach to do elephant seal exploration with the Point Reyes national Sea Shore Association Children's Program.

If your agency has remaining funds previously approved, please describe the timeline for expending the fund balance.

0

Describe your organization's experience with administering grants and specifically federal grants.

The Fairfax-San Anselmo Children's Center has successfully managed funds from CDBG, California Child and Adult Care Food Program, California Department of Education and the California Department of Social

Services.

Describe who will supervise and manage the project and their past experience with project management.

Heidi Tomskey, Executive Director, will supervise and manage this project. Ms. Tomskey has successfully managed and directed FSACC for 25 years and has been employed with the Center since 1977.

Describe any recent or upcoming leadership transitions.

None

Describe any flexibility regarding your projects start/completion date.

FSACC is a year round program and this project follows the public school calendar.

Required Attachments:

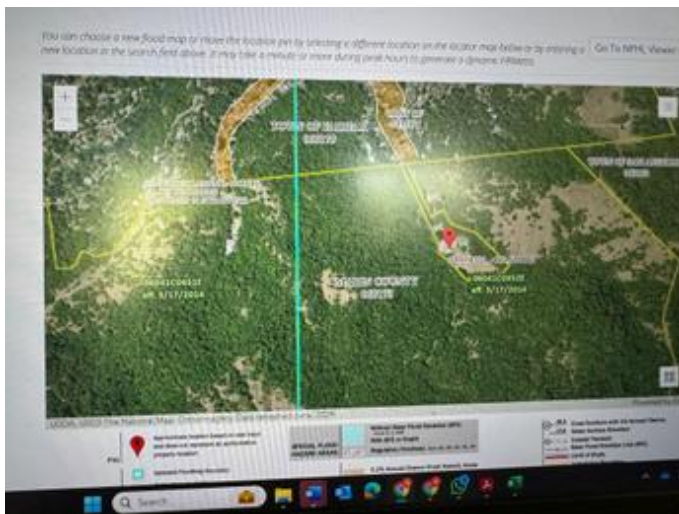
Attach Project Budget: Complete the project budget template provided and submit along with application. If you have a project budget that provides the information requested in the template, you may submit that in-lieu of the template. Please note: the project budget should reflect the total cost of the project NOT just the CDBG request.



Attach Organization Budget: : Upload your organization or fiscal sponsors annual budget.



Attach Dynamic Flood Map



Submission

Please review your responses above for accuracy.

Name and Title of person completing this application.

Heidi Tomskey, Executive Director

By checking this box

I hereby certify that the information in this application is true and accurate to the best of my knowledge.

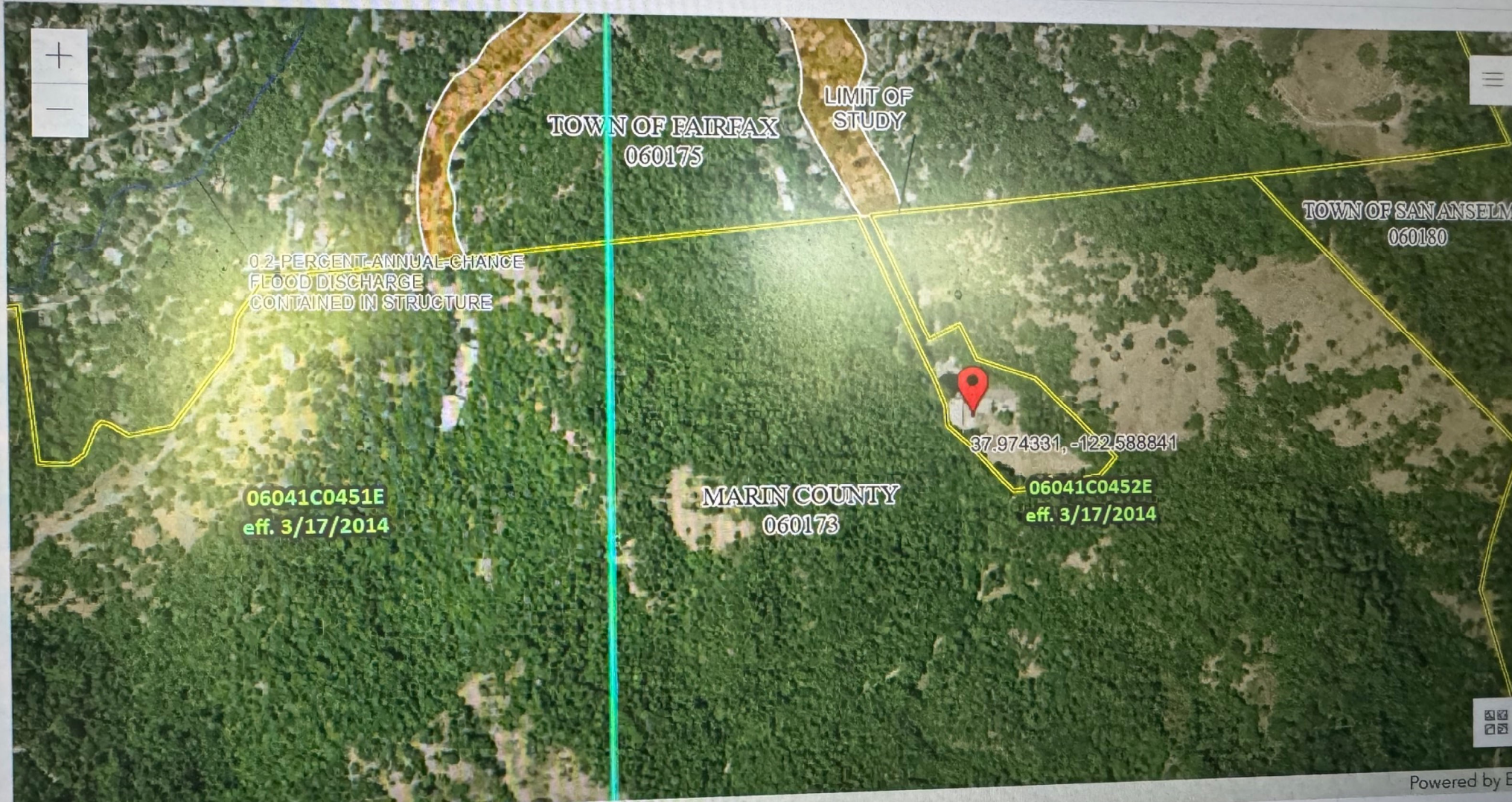
Revenue		Expense	
Ca DSS	\$ 43,175.00	Drivers	\$ 26,510.00
CDBG	\$ 20,000.00	Coordinator	\$ 18,790.00
Donations	\$ 5,000.00	Repair & Maintenance	\$ 22,875.00
	\$ 68,175.00		\$ 68,175.00

EXPENDITURES	2024-25	EXPENDITURES	2024-25
SALARIES		OPERATIONS	
Certificated Salaries	783,557.00	Computer Services	3,500.00
Classified Salaries	\$ 821,899.00	Website	500.00
TOTAL SALARIES	1,605,456.00	Professional Development	4,500.00
COLA 4%	50,890.00	Dues/Subs/Memberships	3,500.00
Employment Taxes	124,225.95	Liability Insurance	36,106.00
Unemployment	25,500.00	Utilities	87,916.00
Health Insurance	119,500.00	Lease	205,000.00
Worker's Comp	21,664.00	Legal & Licenses	5,000.00
Pre-Employment	5,000.00	Audit	18,500.00
Retirement	175,000.00	Family Activities	2,500.00
Payroll Expense	4,500.00	School Age Camping	3,500.00
Sub-total Benefits	526,279.95	Swimming Program	3,600.00
SUPPLIES		Garden	2,000.00
Instructional Materials	20,000.00	Accounting	45,000.00
Office Supplies	15,000.00	Fundraising Expenses	4,000.00
Advertising	500.00	Language Services	2,500.00
Postage	425.00		
Repair/Replace	20,000.00	Sub-Total Operations	427,622.00
Janitorial Supplies	4,000.00		
Equipment-Copier	6,500.00	Sub-Total Sites/Bldg.Equip.	427,622.00
Transportation Supplies	12,500.00		
Transportation Maintenance	15,000.00	Reserve for Contingencies	112,442.00
Food	55,188.00	TOTAL EXPENDITURES	\$ 2,708,470.95
Sub-Total Supplies	149,113.00		

INCOME	2024-25	
CCTR Contract	1,734,750.00	
CSPP Contract	737,789.00	
Child Care Food Program	63,450.00	
Cost of Care Stipends	201,504.00	
QRIS	6,000.00	
Parent Fees / Full Cost-UR	24,500.00	
SCHOLARSHIP-MC3	38,920.00	
Donations-UR	25,000.00	
Foundation Grants		
Fundraising-UR	13,500.00	
QRIS		
TOTAL INCOME	2,820,913.00	
Total Income	2,820,913.00	
Total Expenditures	2,708,470.95	
Surplus / <Deficit>	0.05	

You can choose a new flood map or move the location pin by selecting a different location on the locator map below or by entering a new location in the search field above. It may take a minute or more during peak hours to generate a dynamic FIRMette.

[Go To NFHL Viewer](#)



USDA, USGS The National Map: Orthoimagery. Data refreshed June, 2024.

PIN



Approximate location based on user input and does not represent an authoritative property location



Selected FloodMap Boundary

SPECIAL FLOOD HAZARD AREAS

Without Base Flood Elevation (BFE)
Zone A, V, A99
With BFE or Depth
Regulatory Floodway Zone AE, AO, AH, VE, AR

0.2% Annual Chance Flood Hazard Areas

- 20.2 Cross Sections with 1% Annual Chance
- 17.5 Water Surface Elevation
- Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary



Search

