

MEASURE W WEST MARIN TRANSIENT OCCUPANCY TAX RATE AREA
OVERSIGHT COMMITTEE

(MWWM TOT Oversight Committee)

Regular Public Meeting

Tuesday, March 25, 2025, 5:30 P.M.

Approved March 24, 2026

Location: West Marin Multi-Services Center, One 6th Street, Point Reyes Station
The County of Marin encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. Committee members, staff, and the public are expected to be polite and courteous.

1) Call to Order by Chair, Michelle Clein at 5:34 PM.

Roll Call of committee members present: Michelle Clein, Mike Durrie, Kirk Marckwald, and Robert Steinberg. Pamela Lichtenwalner joined at 5:40 PM.

Absent: None

Staff: Miguel Liencre and Jennifer Menicucci.

2) Public Comment: Chair Clein asked for public comment.

No Public Comment.

Commissioner Steinberg stated that he would like to have more guidelines from the Board of Supervisors and analytical data presented to the committee and discuss how this committee could have a broader scope for oversight.

Commissioner Lichtenwalner stated that she would like more understanding of the accrual in Housing holding the \$2.1M. Staff Liencre stated that the Board approved today, on March 25, 2025, a large housing project in Point Reyes at the Coast Guard site and funds will be shifting.

3) Approve Minutes from March 13, 2025: (Action Item)

Chair Clein asked the Committee to review the minutes.

Public Comment: None

M/s Marckwald/Lichtenwalner moved to approve the minutes as presented.

Roll Call was taken of each Commissioner:

Ayes: Clein, Durrie, Lichtenwalner, Marckwald, Steinberg.

Noes: 0

Abstains: 0

Motion passes

4) Review Sub-committee Board Letter: (Action Item):

Chair Clein asked the Committee to review the board letter. Commissioner Kirk Marckwald proposed a verb change to the third paragraph under "Summary" from 'has' to 'implement'. Commissioners discussed and agreed with the change.

Public Comment: None

M/s Clein/Steinberg motioned to accept the board letter with the verb change.

Roll Call was taken of each Commissioner:

Ayes: Clein, Lichtenwalner, Marckwald, Steinberg, Durrie.

Noes: 0

Abstains: 0

Motion passes

5) Review date with Committee to bring the letter to the Board: (Informational Item)

Staff discussed with the Commissioners the board date to bring the Oversight Committee letter, and the audit report forward will be at the April 15th meeting. Staff will email the Commissioners when the letter is on the agenda.

6) Review Commissioners Terms that expire in November 2025: (Informational Item)

Staff reviewed with the Commissioners the two members who will term out on November 30, 2025, will be Chair Michelle Clein and Commissioner Mike Durrie. Staff discussed their options are to reapply for the seat or write a termination letter to the Board. Staff will assist with any termination letters. Applications will open in mid-September. Staff asked for Commissioners to reach out to their community and neighbors to solicit new members.

7) Announcements/Future Agenda items:

Commissioner Lichtenwalner shared that Point Reyes light following the story on the Stinson Beach fire department facility building.

Commissioner Marckwald shared that Supervisor Rodoni said today that short term rentals have contributed toward low-income housing.

8) Adjourn Meeting: Chair Clein moved to adjourn the meeting at 6:06 PM.

Public Comment: None.

M/s Marckwald/Lichtenwalner moved to adjourn the meeting.

Roll Call was taken of each Commissioner:

Ayes: Clein, Lichtenwalner, Marckwald, Steinberg, Durrie.

Noes: 0

Abstains: 0

Motion passes