



DEPARTMENT OF FINANCE

Excellent and responsive fiscal leadership.

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SUBJECT: Questions and Answers for Request for Proposals (RFP) #2906
– Sir Francis Drake Boulevard Corridor Operations & Innovation Plan

1. Section II.B describes submitting the proposal through Bid Express (with an associated fee), then on the next page says completed proposals "should be submitted to Jorge Molina via email" with a "Submitted Proposal" subject line. These read as two different methods. Does the email submittal fulfill the compliance requirements?

Answer: There is no associated fee for submitting a proposal through Bid Express. The solicitation provides two acceptable methods for proposal submission.

1. Through Bid Express
2. By emailing the completed proposal to

Jorge.Molina@marincounty.gov with the subject line: RFP 2906 Sir Francis Drake Boulevard Corridor Operations & Innovation Plan – Submitted Proposal

2. Section III.D applies a 15% recycled-product price preference, alongside the 5% local and 5% workforce preferences, capped at 15% total. How do these preferences apply to a professional planning services contract, and how do any price preferences interact with the 100-point qualifications-based scoring where Cost is 20 points?

Answer: The evaluation will be conducted in accordance with the criteria and scoring methodology set forth in the RFP. Applicable preferences will be applied as provided in the solicitation.

3. It asks the Proposer to certify as a "Certified Dealer/Vendor for the Items in this Bid" or "Manufacturer of the Items," and references "the price set opposite each item, delivered at the designated point." For a professional services engagement, how should Proposers complete these representations? Relatedly, Section III references a sample Professional Services Agreement (PSC), but the General Provisions also require Purchase Orders and mailed paper invoices (Section III.H). Which contract vehicle and invoicing process applies?

Answer: The Offer Page is a required document and must be completed and signed by the proposer. The certifications are included for certification purposes. The resulting agreement will be the Professional Services Agreement (PSC), and invoicing will be administered in accordance with the executed agreement and County procedures.

4. The County is providing stakeholder interview results, the Engage Marin input tool, TAM Traffic Signal Study interim results, Placer.ai data, and corridor ridership/run-time analysis (several "after consultant selection"). But Task 2 calls for travel time reliability analysis by mode, signal operations review, transit delay analysis, curb activity assessment, and bike/ped activity. Which field data is the consultant expected to collect and analyze, versus rely on County/TAM-provided datasets?

Answer: Minimal field data collection is expected for this engagement. The County, TAM, and Marin County Transit District will provide data-sets related to:

Travel time reliability analysis by mode - Inrix for speed data for vehicles; MCTD transit travel times in the corridor.

**Signal operations review – TAM Countywide Signal Modernization Plan
Transit delay analysis – MCTD travel times in the corridor; MCTD schedule adherence; MTC Transit Priority Policy and network development**

Bike/ped activity - Bike/ped counts, if available from County and Cities and Towns

Data needs and availability will be discussed early in Task 1..

5. The Bid Express submission elements differ from the RFP instructions (e.g. 3 references in the last five years on Bid Express vs. 2 references in the last 4 years in RFP; Bid Express requests an SOQ). Are the additional BidExpress requirements outside of the RFP requirements optional? Does uploading the completed forms fulfill compliance requirements?

Answer: The RFP governs the submission requirements for this solicitation. Submission of the completed forms required by the RFP satisfies the proposal requirements. Any additional fields or prompts in Bid Express that are not required by the RFP are not mandatory.

6. If Bid Express is required for submittal in addition to emailing, as noted in our first question, can the Bid Express signer be a firm representative that already has a Digital ID?

Answer: Yes.

7. Can you clarify what is meant by a longhand signature within an electronic submittal?

Answer: For an electronic submittal, a scanned handwritten signature or a compliant electronic signature is acceptable.