



DEPARTMENT OF FINANCE

Excellent and responsive fiscal leadership.

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Mina Martinovich, CPA
DIRECTOR

Janine Dictor
ASSISTANT DIRECTOR

Marin County Civic Center
3501 Civic Center Drive
Suite 225
San Rafael, CA 94903
415 473 6154 T
415 473 3680 F
CRS Dial 711
MarinCounty.gov/Finance

SUBJECT: Questions and Answers for Request for Proposals (RFP) -
HHS – 2026 – 13 – Primary Substance Use Prevention Initiatives

Question 1:

I hope this email finds you well. I am Janelle and am the Associate Director of Prevention Services at Partnership to End Addiction. Partnership to End Addiction is a national nonprofit that equips families, professionals, and communities with trusted, science-based tools to prevent substance use and address addiction. You can learn more about our work at drugfree.org.

We are very interested in pursuing this funding opportunity. I would like to clarify if funding is available to national organizations and/or if a local county partner is required to meet eligibility requirements?

Q1 Answer:

Eligibility is not restricted to local organizations. To meet eligibility requirements, an organization must be registered on SAM.gov and must not be debarred. Prior to contract execution, the selected vendor must be registered as an approved Marin County vendor in the County's MUNIS system and complete any additional registrations required to conduct business in the State of California.

Question 2:

We The Village is a New York corporation that provides evidence-based substance use prevention programs nationally. We are excited by the opportunity's emphasis on evidence-based substance use prevention and specifically the focus on the role of parents/caregivers and are considering submitting a proposal under Track 1.

We would appreciate clarification regarding the eligibility requirement that applicants be "legally authorized to conduct business in the State of California." Specifically, does this requirement mean that an applicant must already be registered to conduct business in California at the time of proposal submission, or may a successful applicant complete any required California registration before contract execution?

Thank you for your time and assistance. We appreciate your clarification.

Q2 Answer:

To meet eligibility requirements, an organization must be registered on SAM.gov and must not be debarred. Prior to contract execution, the selected vendor must be registered as an approved Marin County vendor in the County's MUNIS system and must be legally authorized to conduct business in the State of California, including completing any additional registrations required to conduct business in the state. California registration may therefore be completed after selection but must be finalized before a contract is executed.

Question 3:

On Bid Express there are questions/requirements that are not listed in the RFP. For example, there is a schedule of proposed fees attached to deliverables (different than the budget attachment) and 3 references of clients worked with previously. Are we supposed to attend to all of the items in Bid Express or are you looking for the attachments of the proposal and the budget?

Q3 Answer:

The Schedule of Proposed Fees listed on Bid Express matches Attachment B; both list the following projected expenditures: personnel, direct costs, subcontractors, and indirect costs. The requirement for three references has been removed, as this is not a requirement within the RFP.

Question 4:

Hi, is Bid Express configured to allow for separate submissions for both Track 1 and Track 2 as required by the RFP? The interface looks like it is currently only set up to receive one submittal.

Q4 Answer:

If submitting a proposal on both projects/tracks, it is recommended that a vendor clearly indicate which proposal pertains to each project/track and upload their proposals as a single submission.

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