



DEPARTMENT OF FINANCE

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SUBJECT: Questions and Answers for Request for Proposals (RFP) – HHS
– 2026 – 10 – Adult/Youth Homeless Outreach Teams

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1. Is there an expectation that each of the 4 different geographic area-focused teams would have to operate in the field 5 days a week (or a minimum number of days per week)?

Answer: No specific minimum number of field days per week is prescribed in the RFP. Applicants should propose a staffing and coverage model appropriate to the geography and needs of the area(s) they propose to serve. The County does expect outreach to be provided on a regular and consistent schedule, for staff to spend most of their time in the field, and for each team to maintain sufficient coverage to respond to outreach requests and wellness checks as soon as possible and no later than 48–72 hours. Applicants should clearly describe their proposed days/hours of operation, field coverage, paired staffing, and capacity to respond to urgent outreach requests.

2. Are there any expectations to reach a certain number of people each year, per geographic area?

Answer: The RFP does not establish a minimum number of individuals that each geographic team must serve annually. Because the size, geography, and unsheltered population vary across the four service areas, applicants should propose a service model and staffing level appropriate to the area(s) they are proposing to cover. Contractors will be expected to track and report unduplicated participants served, repeat engagements, Coordinated Entry activity, referrals and placements into shelter and housing, behavioral health and substance use linkages, and other required performance measures. The County will use these data through ongoing contract monitoring and continuous quality improvement to evaluate program performance.

3. Can the funds be used to purchase a vehicle for the outreach teams to reach people out in the field?

Answer: Applicants may include reasonable transportation-related costs necessary to implement the proposed outreach model in their budget. If an applicant proposes the purchase of a vehicle, the cost should be clearly identified and justified as

necessary to perform the services described in the RFP. Approval of a vehicle purchase would be subject to County review and to the applicable requirements and allowable-cost rules of the funding source ultimately assigned to the contract. Applicants should not assume that inclusion of a vehicle purchase in a proposal guarantees that the expense will be approved.