THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY REGULAR MEETING

August 19, 2026
10:00 – 11:30 AM
Marin County Civic Center, Suite 324A
3501 Civic Center Drive, San Rafael, California

Draft Minutes

Present: Joan Brown, Mark Hulbert, Lynn Downey, Tom Lai, Steve Petterle, Richard Parker Supervisor Mary Sackett

Absent: Supervisor Stephanie Moulton-Peters

Staff: Steve Dow, Libby Garrison, Michelle Barsky; Dept. of Cultural Services

1. **Call to Order**
   Meeting was called to order at 10:01 AM by Chair Mark Hulbert.

2. **Public Open Time for Items Not on the Agenda**
   Kudos were given to Cultural Services for successfully reestablishing the Civic Center Conservancy. County Executive Johnson thanked the Conservancy for their service. Comment requesting that the Civic Center Conservancy investigate the VMA Plaza and repair the damage made to the cement.

3. **Consider Approval of Draft Meeting Minutes.**
   Motion to approve the minutes of the June 17, 2026, meeting.
   M/S: Hulbert/Downey.
   Minutes approved unanimously.

4. **Cultural Services Report**
   a. Libby Garrison, Deputy Director of Cultural Services
   b. Frank Lloyd Wright Civic Center Conservancy Resolution Update; Steve Dow, Director of Cultural Services
      - Resolution was adopted at the August 18, 2026 BOS meeting. The Conservancy bylaws will need to be adopted internally.

5. **Discussion Items**
   a. **Lagoon Park Restroom Architectural Concepts: Sarah Richards, Senior Landscape Architect, Marin County Parks**
      - Background:
        - Update on the restroom project. Current restroom is undersized and in poor condition.
      - Scope & Goals:
        - 4 to 5 stall restroom with a universal changing station, located north of the playground.
      - Proposed conceptual plans:

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        - Arc, Block, and Organic concepts.
        - Block and Organic are the preferred options
    - Items to consider:
        - Both the Block and Organic concepts are site-specific designs
        - The Organic concept will be more costly
        - Adding in-floor drainage below the oculus
        - Including a water bottle refill station
        - Avoiding wind tunnel effect
    - Preferences:
        - Organic concept
    - Next Steps:
        - Develop and present a 60% design plan

b. Public Counter Security and Functionality Amendments in Department of Finance and Assessor Recorder (rooms 202/208): Tracie Holland, Department of Public Works

- Scope & Goals:
    - Enclose the public counter to provide safety to staff
- Proposed design options:
    - Bullet-proof walls, service counters, information stall, staff door
- Items to consider:
    - Orientation of doors
    - Public serviceability
    - Welcoming nature
- Preferences:
    - Conservancy would like another presentation of revised design

c. Campus Wide Project Updates: Fabiola Guillen, Department of Public Works; Tara McIntire, Marin County Parks

- Presented an overview of campus-wide capital improvement projects

6. Member Items or Announcements.

a. There will be a vote on new members at the next meeting.

7. Adjourn

The meeting was adjourned at 11:49 AM.

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