West Marin Visioning
Community Advisory Group Bylaws

ARTICLE I. NAME, AUTHORITY & PURPOSE

1. **Name.**
   The official name of the body shall be the “West Marin Visioning – Community Advisory Group (WMV-CAG)”. For purposes of these bylaws and all related documents, the body shall hereafter be referred to as ‘the CAG’.

2. **Authority.**
   The CAG is established by Marin County Board of Supervisors via Resolution No. 26-5006 pursuant to Government Code § 31000.1. The CAG is a discretionary advisory body and has no independent decision-making authority.

3. **Purpose and Purview.**
   The CAG’s purpose is to convene representative community voices across West Marin and advise County staff on outreach, engagement, and substantive recommendations that shape a clear, non-regulatory vision for the region and inform future Board decisions and investments.

   An effort has been made to cover all essential aspects of the committee’s operations, such as how appointments are made, how long each member's term is, the responsibilities of different participants, conflict of interest issues, and meeting procedures. Nonetheless, these Guidelines are not exhaustive; they do not incorporate statutes and regulations which may apply to CAG operations, e.g., State open meetings law (Brown Act). The Guidelines strive to make adequate reference to other rules, as appropriate.

4. **Duties.**
   The CAG provides structured, community-based guidance throughout the visioning process. The CAG serves in an advisory capacity to the Planning Commission and the Board of Supervisors. Its duties include:

   a. **Assist in defining the goals, objectives, and scope** of the community visioning process to ensure alignment with community priorities and needs.
   b. **Review and provide advisory input** on consultant selection, draft vision themes, guiding principles, values statements, and scenario concepts prepared by staff or consultants.

c. **Identify key stakeholder groups, community organizations, and voices** that should be engaged to ensure broad, equitable participation in the visioning process.
d. **Advise staff on the design and implementation of public engagement strategies**, including workshops, surveys, focus groups, and other outreach activities.
e. **Review and synthesize community feedback** collected during outreach efforts, highlight emerging issues or priorities, and advise on how this input should influence the draft community vision.
f. **Provide advisory comments and recommendations on draft materials** intended for presentation to the Planning Commission and Board of Supervisors, including interim reports, draft vision statements, and recommended implementation frameworks.
g. **Serve as a conduit between the community and local government** by sharing information about the visioning process and encouraging public participation, and by bringing broad-based perspectives of a variety of constituencies into the CAG's considerations.
h. **Apply local knowledge, context, and lived experience** to identify opportunities, constraints, and community specific considerations not captured through technical analysis.
i. **Advise on ways to incorporate equity, inclusivity, and long-term community benefit** into the development of the community vision.

5. **Responsibilities.**
The responsibilities of the individual CAG members include:
a. Punctually and fully attend all regular and special meetings of the CAG and all relevant ad hoc committee meetings, to the maximum possible extent;
b. Come to all meetings fully prepared, having reviewed the agenda and all related written/graphic material available before the meeting;
c. Conscientiously follow high ethical standards in putting the broad public interest ahead of any personal interest and/or bias, and to abstain from all discussions and votes where this is not possible;
d. Promote full and open discussion of all matters of CAG business;
e. Support the CAG Chair, Vice-Chair, and staff in maintaining order, keeping discussions relevant to the business at hand, and following proper procedures, while giving primary attention to matters of substance.
f. Be cognizant of the project timelines and constraints, and strive to comment

on products/concepts presented in a productive and expeditious manner.

6. **CAG Input.**
   County Staff will bring all relevant materials and deliverables produced during the creation of the WMV to the CAG for input and consideration. CAG input at various stages of the process will be as follows:

   a. **Review a Draft Request for Proposals (RFP) and make a recommendation for the consultant.** The CAG will participate in developing the Request for Proposals (RFP) and advising staff in making a recommendation to the Board on the selection of the project consultant. The CAG will advise on the scope, priorities, community engagement expectations, and evaluation considerations used in the consultant selection process. CAG representatives may participate in the review of submittals and consultant interviews.
   b. **Consideration of technical reports and results of public engagement.** All technical analysis reports and all summary reports of public engagement activities will be presented to the CAG for comment and discussion. Technical and community engagement summary reports will also be forwarded to the Planning Commission and the Board of Supervisors.
   c. **Draft Vision.** The CAG will consider draft versions of the West Marin Vision prior to their consideration by the Planning Commission, or prior to consideration by the Board of Supervisors if there is no Planning Commission review. The CAG may make recommendations on the Vision or its components by a majority vote. Minority positions will also be reported to the Planning Commission and the Board of Supervisors. If the CAG chooses not to adopt a recommendation, the full scope of CAG input will be transmitted to the Planning Commission and the Board of Supervisors.
   d. **Implementation Plan.** Any plans or recommendations for implementation of the Vision developed during this process will be provided to the CAG for review and comment. Decisions on implementation actions will be subject to further review, analysis, consideration, and public engagement.

ARTICLE II. MEMBERSHIP

1. **Composition.**
   The CAG shall consist of not fewer than seven (7) and not more than thirteen (13) members. Membership will include representatives from a range of geographic areas and backgrounds within West Marin, with the goal of ensuring broad and equitable community representation. “West Marin” includes the 2018

Measure W tax area and is defined in Article XI. Seats may be allocated to specific communities, combined geographic areas, or as determined by the Board at the recommendation of District Four (4), to reflect the diversity and needs of West Marin. The Board will establish the final size and composition of the CAG, considering the importance of geographic balance and varied perspectives and experiences.

The Board, in making appointments, will consider the composition of the CAG so that it is geographically balanced across West Marin communities. Members must possess working knowledge, lived experience, expertise, constituency, or community influence in subject areas and disciplines beneficial to the work of the group and be able to serve for the project-bound term.

2. **Designations.**
   To ensure that the CAG reflects a broad and balanced cross-section of the West Marin community, members shall be appointed by the Board with consideration of the following designation categories. These categories are not prescriptive; rather, they serve as guiding criteria to support diverse, equitable, and comprehensive representation within a body of seven (7) to thirteen (13) members. The Board of Supervisors shall ensure that the final composition reflects representation across multiple designation categories, and no single category should comprise more than half of the total membership. Members may identify with one or multiple designation categories.

   a. **Place-based representation.**
      Ensure coverage of northern West Marin, central West Marin, southern West Marin, and inland West Marin.
   b. **Community sector representatives**, including but not limited to parents/caregivers, business owners, the education sector, health/human services, and nonprofits/community organizations.
   c. **Lived experience representatives**, including members representing historically underserved communities or those with direct experience navigating county services.
   d. **Stakeholder/subject-matter representatives.**
      Individuals with recognized expertise or operational responsibilities in topics that routinely intersect with the CAG's scope, appointed to provide advisory input that enhances the feasibility, accuracy, and community relevance of CAG recommendations. Stakeholder and subject matter experts have expertise in topics such as transportation, land use and housing, environment and climate, emergency preparedness, public/behavioral health, education

and youth, economic development, agriculture, arts/culture/recreation, and tribal/Indigenous interests.

3. **Eligibility.**
   Anyone with a physical presence of six (6) months or more each calendar year is eligible to serve on the CAG. Renters, homeowners and property owners, workers (employees, contractors, self-employed), and students enrolled in educational programs located in West Marin are eligible. Eligibility and attendance requirements are applied consistent with County nondiscrimination policies, and annual re-attestation of eligibility may be required. Reasonable accommodations and lawful remote participation for CAG members are permitted as advised by the Clerk and County Counsel.

   a. **Physical presence.**
      Members must maintain a physical presence in West Marin for six (6) or more months each calendar year during their term. If circumstances change, members must notify the Clerk/staff liaison. Members must be able to serve the project-bound term, primarily live, work, rent, own, and/or study in West Marin and be physically present in West Marin communities for six (6) or more months in each calendar year during their CAG term. Mere property ownership, without the required physical presence, does not meet eligibility.
   b. **Eligibility Verification.**
      Applicants shall submit a signed affidavit as part of the application attesting to their eligibility as a member of the CAG throughout the project-bound term and that they agree to the terms of the resolution forming the CAG. Annual re-attestation may be required to ensure eligibility.
   c. **Compliance & accommodations.**
      Eligibility and attendance requirements are applied consistent with County nondiscrimination policies. Nothing in this section limits reasonable accommodation or lawful remote participation under applicable law.

4. **Application and Appointment.**
   Members shall be appointed by, and serve at the pleasure of, the Marin County Board of Supervisors upon the recommendation of the District 4 Supervisor. Initial appointments shall be publicly noticed and made through the standard recruitment process coordinated by the Clerk of the Board.

a. **Application Availability.**
The Clerk of the Board shall publicly release a call for applications when establishing the CAG. The application period shall remain open for at least twenty-one (21) days unless the Board directs otherwise.

b. **Application Materials.**
Each applicant shall submit a completed application form required by the Clerk of the Board and sign an affidavit attesting that they are able to serve during the project-bound term and maintain a physical presence in West Marin for six (6) or more months of each calendar year during their CAG term.

Applicants are encouraged to submit a statement of interest, supporting letters, or evidence of endorsement from relevant organizations. Endorsements may demonstrate broad community support or representation of multiple constituencies and will be considered as part of the overall evaluation of each application, alongside other criteria.

The Clerk of the Board and the Community Development Agency will review all applications and endorsements and forward them to the Board of Supervisors for consideration. The Board retains sole authority to appoint individual applicants to the CAG. Application requirements and review processes are applied consistently with County nondiscrimination policies. Reasonable accommodation is available upon request.

c. **Application Filing and Public Notice.**
All applications for appointments to the CAG shall be filed with the Clerk of the Board, consistent with the application and appointment procedures outlined in Resolution No. 2016-03.

d. **Outreach and Accessibility.**
The Clerk of the Board shall make reasonable efforts to ensure broad geographic and demographic outreach, including posting application information on the County website, circulating notices to West Marin communities, and providing materials in accessible formats upon request.

e. **Staff Screening and Evaluation.**
Clerk of the Board staff may conduct an initial screening of applications to verify minimum qualifications identified in the Eligibility Section (above). The Community Development Agency may evaluate applicants using a standardized rubric to ensure consistency, transparency, and equitable consideration prior to forwarding application materials to the Board of Supervisors.

f. **Board Discretion and Appointment Authority.**
The Board of Supervisors retains full appointing authority for all CAG members, as set forth in Resolution No. 2016-03. County Staff and District Four (4) Supervisor's Office may provide recommendations to the Board for consideration; however, the Board may select and appoint members at its discretion. The Board, with the recommendation of District Four (4) Supervisor, may elect to conduct interviews.

g. **Notification and Onboarding.**
The Clerk of the Board shall provide written notification of appointment to all members. Appointed members shall complete all required onboarding steps, including the Oath of Office (required for all appointed CAG members), submission of any required conflict-of-interest filings, and participation in required training, such as ethics training, where applicable.

5. **Terms of Office (Duration of the CAG), Sunset and Dissolution.**
   a. **Term of Office (Duration of the CAG).**
   Member terms commence following appointment by the Marin County Board of Supervisors and become active at the first convened meeting of the CAG. The CAG is established solely to support the West Marin Visioning project and shall operate only for the duration of that project, which is estimated to be completed by January 2030. Membership of the Board-appointed CAG shall cease upon the Board of Supervisors' adoption of the West Marin Visioning document or by January 2030, whichever is sooner.
   b. **Sunset and Dissolution.**
   The CAG shall automatically sunset and be dissolved upon the Board of Supervisors' adoption of the West Marin Visioning document or by January 2030, whichever is sooner. If the project is not fully completed by the end of the project-bound term, the Board of Supervisors may, at its discretion, declare the CAG dissolved or extend terms to ensure the timely completion of the project. Prior to dissolution, the CAG shall convene a final meeting to adopt any concluding advisory recommendations and receive a summary of outcomes. Records of the CAG's proceedings shall be archived in accordance with applicable County retention policies.

6. **Term Limits.**
   All CAG members serve a single project-bound term until the Board of Supervisors adopts the West Marin Visioning document.

7. **Vacancies.**
   In the event of an unscheduled vacancy on any commission for which the Board Supervisors have the appointing authority, whether due to resignation, termination, death, or other causes, a special vacancy notice shall be posted in the Clerk of the Board office and the designated library pursuant to California Government Code Section 54973 et seq. (as amended). In the case of At Large vacancies, a press release will be sent to the local newspapers. Final appointment to the commission may not be made by the legislative body for at least 10 working days after the posting of the notice in the Clerk's office.
8. **Resignation and Removal.**
   Members may resign by submitting written notice to the Clerk of the Board. The Board of Supervisors may remove a member for cause or as otherwise provided by law.

9. **Compensation.**
   Appointed members shall serve without compensation, but appointed CAG members may be eligible to receive a stipend per meeting attended, subject to annual income and household size requirements. Appointed members of the CAG who are eligible and choose to participate in the stipend program must contact the Clerk of the Board to self-certify income requirements, register as a payee with Marin County, and attend a State of California Ethics Training prior to receiving payment, in addition to other requirements.

ARTICLE III. ATTENDANCE & PARTICIPATION

1. **Attendance Requirement.**
   Members are expected to attend all scheduled meetings. A member who is absent from four or more regular meetings during their term shall be deemed to have automatically resigned. Absences related to emergencies, serious health conditions, legally protected leave, or other circumstances covered under California Law shall not count toward the absence limit, provided that the member notifies the Clerk of the absence and qualifying reason. The Chair and County staff shall coordinate to track and record CAG member attendance and absences.

2. **Remote Participation.**
   Meetings may allow teleconferencing consistent with the Ralph M. Brown Act (Gov. Code §§ 54950 et seq.).

3. **Conduct.**
   Members shall observe County standards of civility, decorum, and ethics in all meetings.

ARTICLE IV. OFFICERS

1. **Officers.**
   The officers of the CAG shall be elected at the first regular meeting and shall include the Chair and Vice-Chair.

2. **Election.**
   The CAG shall elect a Chair and a Vice-Chair at its first meeting by a simple majority of all votes cast by ballot or by a show of hands. The County Planning Director shall serve as chair pro tem and shall not vote until such time as a Chair and Vice-Chair are appointed. Each officer shall serve for the duration of the group's project-bound term, unless they resign, are removed, or become unable to serve.

3. **Officer duties.**
   - **Chair:** Presides over all meetings, sets the agenda in consultation with the Clerk of the Board and staff liaison, represents the Community Advisory Group when authorized, and signs correspondence.
   - **Vice-Chair:** Acts in the Chair's absence and may assist the Chair informally with agenda planning, engagement with the Board, or other leadership tasks.

ARTICLE V. MEETINGS

1. **Regular appointment.**
   The CAG shall hold regularly occurring meetings at accessible locations in West Marin. To ensure broad participation, meetings will be held during non-business hours (e.g., evenings or weekends) whenever possible, so that most community members can attend. CAG members may attend remotely and only as allowed by the Ralph M. Brown Act.

   The frequency, exact timing, and location of meetings will be determined in consultation with County Staff, taking into account community preferences and logistical considerations. Spanish translation services will be provided at all meetings to ensure accessibility for Spanish-speaking community members.

If the CAG finds that its evening meetings habitually run past 9:00 PM, staff and the Chair will work together to shorten the agendas and, if necessary, to expedite discussion and action on items.

2. **Special Meetings.**
   May be called by the Chair or a majority of members with at least 24-hour notice and in coordination with County Staff.

3. **Brown Act Compliance.**
   All meetings shall be open and public in accordance with the Ralph M. Brown Act.
4. **Public Comment.**
   At each meeting, the CAG shall provide opportunities for members of the public to address the CAG on items within its jurisdiction.

5. **Minutes.**
   The Secretary shall ensure minutes are prepared and maintained as public records. Action minutes shall be prepared.

ARTICLE VI. QUORUM & VOTING

1. **Quorum.**
   A majority of the CAG's total appointed membership shall constitute a quorum. For example, if thirteen members have been appointed to the CAG, seven members constitute a quorum.

2. **Action.**
   Actions require the affirmative vote of a majority of members present.

3. **Parliamentary Authority.**
   Meetings shall be conducted in a Parliamentary style, except where inconsistent with law or these bylaws.

ARTICLE VII. SUBCOMMITTEES

1. **Ad Hoc Committees.**
   Ad hoc committees may be created by the Chair for limited purposes and duration; subject to the Ralph M. Brown Act.

ARTICLE VIII. CONFLICTS, ETHICS & DISCLOSURE

1. **Conflict of Interest.**

If the CAG is subject to the Act, its members shall comply with the Act and the County's Conflict of Interest Code, including timely filing Statements of Economic Interests (Form 700) when required.

If the CAG is not subject to the Act, members shall nevertheless adhere to County standards of transparency and impartiality. Members are responsible for identifying and disclosing any actual or perceived conflicts of interest and shall recuse themselves when appropriate.

2. **Training Requirements.**
   Members must complete Brown Act training within six (6) months of appointment.

   Thereafter, members shall complete Brown Act training annually to remain informed about open-meeting requirements. Ethics (AB 1234) training is required only for CAG appointees who either:

   Receive a stipend, reimbursement, or other form of compensation for service on the CAG; or

   Serve on a CAG that meets the criteria for compliance with the Political Reform Act of 1974 (Government Code § 81000 et seq.).

   CAG appointees who meet either of these criteria must complete AB 1234 ethics training within six (6) months of appointment and at least once every two (2) years thereafter, in accordance with Government Code §§ 53234–53235.2. Completion certificates shall be filed with the designated staff liaison and maintained as part of the CAG's administrative record.

3. **Statements & Conduct**.
   Members serve as advisors to the Marin County Board of Supervisors and shall not represent the CAG, make public statements on its behalf, or communicate positions of the CAG without prior authorization from the CAG. The CAG may adopt positions or issue statements on the West Marin Visioning Project only after: (1) formal authorization by the CAG at a noticed meeting, and (2) prior review/approval by the Marin County Board of Supervisors (or the Clerk of the Board or designee) for consistency with County policy and practice. Authorized statements shall be transmitted through the County's designated staff liaison and/or Public Information Officer (PIO). Members must not speak on behalf of the CAG or the County unless designated by the Chair and confirmed by the Clerk or designee.

When expressing personal views, members should clearly indicate that such opinions do not represent the official position of the CAG or the County of Marin.

ARTICLE IX. STAFF SUPPORT

1. **Staff Liaison.**
   The Clerk of the Board provides the primary operational and administrative support, including agenda preparation, minute-taking, and coordination with the Community Development Agency throughout the duration of the CAG.

2. **County Counsel.**
   County Counsel provides legal services to the Marin County Board of Supervisors and County departments. The CAG is an advisory body whose members are not County employees. Legal or procedural questions from the CAG may be routed through the designated County staff liaison, who may consult County Counsel on behalf of the CAG and County staff as appropriate.

3. **Staff Responsibilities.**
   a. Staff responsibilities in supporting the CAG include:
   b. Timely completion of deliverables within budget.
   c. Schedule all CAG meetings pertaining to visioning update issues; make arrangements for all facilities; distribute written/graphic materials, notices, agendas, etc. For such meetings, coordinate necessary staff participation and guest speakers;
   d. For CAG meetings as appropriate, prepare recommendations and other material for CAG review and comment. Advise the CAG on matters of both substance and procedure;
   e. Assist the CAG Chair in promoting full and open participation by all CAG members and other people in attendance at any meeting, keeping discussion pertinent to the business at hand;
   f. Handle information requests for material and general information related to the official business of the CAG;
   g. Report on the CAG's activities, recommendations and comments to Advisory Bodies or other decision-makers and officials within the framework of the overall presentation of staff recommendations on a CAG product-goal (i.e., the RFP, the draft visioning document or a portion thereof);
   h. Manage an effective public outreach effort that maximizes public and resident participation.
   i. Coordinate with the Chair on CAG meeting schedules.

ARTICLE X. BYLAW AMENDMENTS

1. **Amendment Procedure.**
   These bylaws may be amended only by the Board of Supervisors, upon recommendation of County staff or the District 4 Supervisor.

ARTICLE XI. DEFINITIONS

1. “Physical presence” means being personally present within West Marin communities for six (6) or more months in each calendar year during the member’s CAG term. Mere property ownership, without the required physical presence, does not meet CAG eligibility requirements.

2. “Secretary” means the County staff member(s) who serve as a liaison and provide primary operational and administrative support to the CAG, including agenda coordination, recordkeeping, and Brown Act compliance in collaboration with the Clerk of the Board.

3. “Study in West Marin” means enrollment in an educational program located within West Marin and regular in-person participation at that program site.

4. “West Marin” refers to geographic areas of unincorporated Marin County subject to the 2018 Measure W tax area including, Dillon Beach, Tomales, Chileno Valley, Hicks Valley, Marshall, Inverness, Point Reyes Station, Olema, Nicasio, San Geronimo Valley (including Forest Knolls, Lagunitas, San Geronimo, and Woodacre), Bolinas, Stinson Beach, and Muir Beach. For purposes of these bylaws, “West Marin” excludes lands owned or managed by federal or state agencies (e.g., National Park Service units such as Point Reyes National Seashore and Golden Gate National Recreation Area, and California State Parks such as Mount Tamalpais State Park and Tomales Bay State Park), except that the CAG may consult and coordinate with those agencies as appropriate to inform its advisory work.

ARTICLE XII. CERTIFICATION

Reviewed by County Counsel and approved by the Marin County Board of Supervisors on October 20, 2026.

_____ Chair
_____ Secretary

Exhibits

- **A. West Marin Visioning – Project Boundary**
- **B. West Marin Visioning CAG- Enabling Resolution**

Exhibit A

West Marin Visioning – Project Boundary

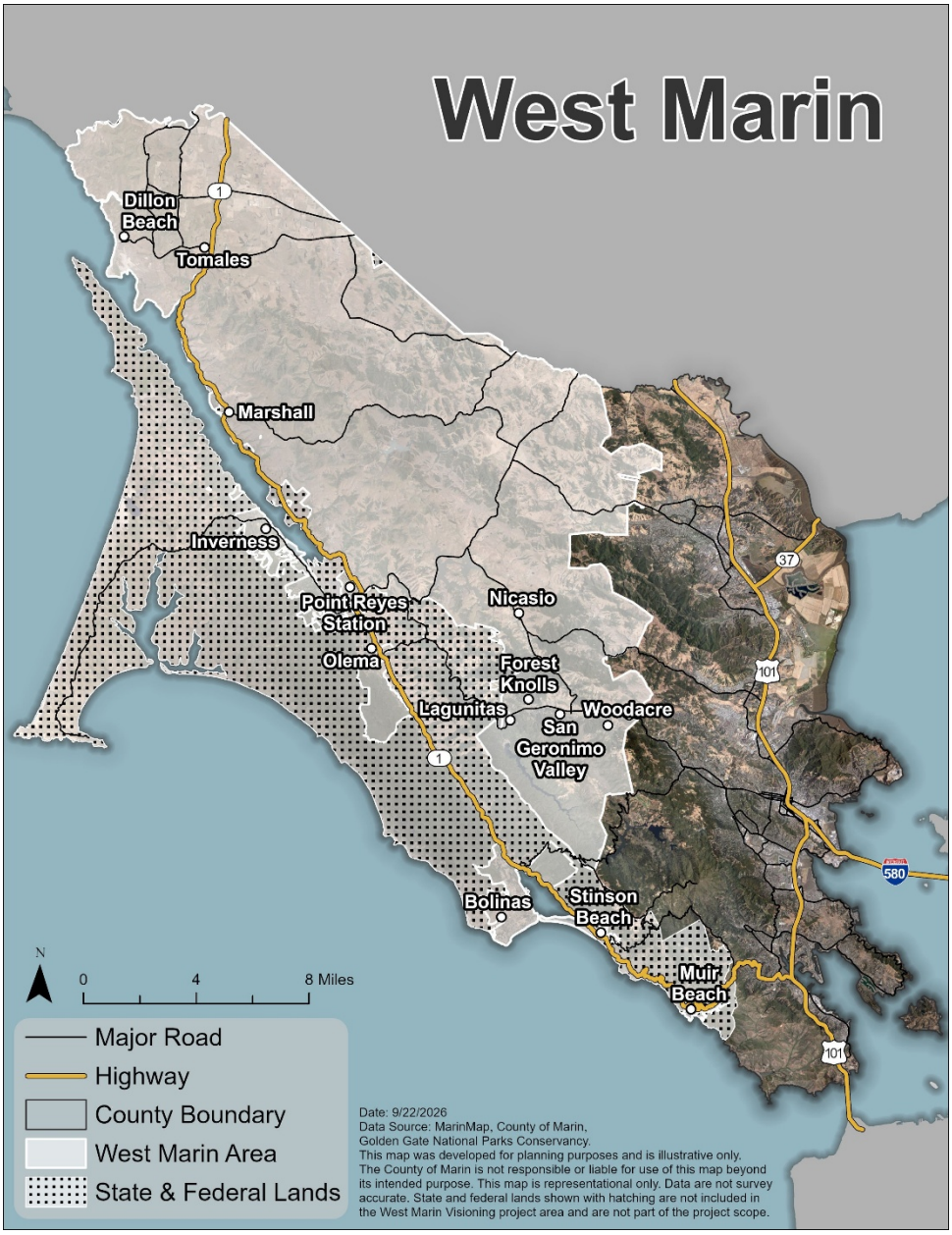


Exhibit B
West Marin Visioning CAG- Enabling Resolution

RESOLUTION NO. 2026-111

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MARIN ESTABLISHING THE WEST MARIN VISIONING COMMUNITY ADVISORY GROUP

WHEREAS, the County of Marin is undertaking the West Marin Visioning effort to support a project-specific community engagement and planning initiative for West Marin and to develop a clear, non-regulatory community vision that can inform future County decisions and investments; and

WHEREAS, the Board of Supervisors desires a formal and transparent mechanism through which community members may provide structured advisory input and recommendations throughout the West Marin Visioning process; and

WHEREAS, on June 15, 2026, the Board's Boards, Commissions, and Committees Subcommittee reviewed the proposed formation of a West Marin Visioning advisory body and recommended establishment of a Board-created Community Advisory Group subject to the Ralph M. Brown Act; and

WHEREAS, California Government Code section 31000.1 authorizes a board of supervisors to appoint commissions or committees of citizens to study matters of general or special interest to the board and to make reports and recommendations to the board; and

WHEREAS, the Board finds that establishment of the West Marin Visioning – Community Advisory Group (CAG) will support broad, equitable, and transparent community participation in the West Marin Visioning effort while preserving the Board of Supervisors' final decision-making and appointment authority; and

WHEREAS, the Board intends that the CAG be project-specific and limited in duration, with detailed governance provisions set forth in the bylaws approved concurrently with this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Marin hereby resolves as follows:

SECTION 1. ESTABLISHMENT. The West Marin Visioning – Community Advisory Group ("CAG") is hereby established pursuant to Government Code section 31000.1 as a discretionary, project-specific advisory body to the Marin County Board of Supervisors. The CAG has no independent decision-making authority.

SECTION 2. PURPOSE. The purpose of the CAG is to convene representative community voices across West Marin and provide advisory input regarding outreach, engagement, community priorities, draft vision materials, and other matters within the scope of the West Marin Visioning effort. The CAG may provide advisory comments and recommendations to County staff, the Planning Commission, and the Board of Supervisors, as appropriate.

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SECTION 3. BROWN ACT. The CAG shall be subject to and conduct its meetings in accordance with the Ralph M. Brown Act (Government Code section 54950 et seq.) and other applicable open-meeting requirements.

SECTION 4. MEMBERSHIP FRAMEWORK. The CAG shall consist of not fewer than seven (7) and not more than thirteen (13) members. Membership composition, designation criteria, eligibility requirements, and related appointment provisions shall be governed by the bylaws approved concurrently with this Resolution. The structure shall seek broad geographic representation across the coastal and inland rural communities of West Marin, subject to the 2018 Measure W tax area, and include varied community, lived-experience, and subject-matter perspectives relevant to the visioning effort.

SECTION 5. APPOINTMENT AUTHORITY. All CAG members shall be appointed by the Marin County Board of Supervisors. Staff and the District Four Supervisor may provide recommendations for Board consideration consistent with County appointment procedures, but final appointment authority remains with the Board of Supervisors.

SECTION 6. APPROVAL OF BYLAWS. The West Marin Visioning – Community Advisory Group Bylaws presented with this Resolution are hereby approved and shall govern the operation of the CAG. The bylaws address membership and eligibility, terms of office, vacancies, attendance, officers, meetings, quorum and voting, committees, conflicts and ethics, training, staff support, amendment procedures, and sunset and dissolution. Any future amendment to the bylaws shall be processed in accordance with the amendment provisions contained therein and applicable County procedures.

SECTION 7. RECRUITMENT. The Clerk of the Board is directed to initiate a public recruitment process in coordination with the Community Development Agency, Office of District Four, and Communications/PIO. Recruitment shall be conducted in a fair, transparent, and accessible manner consistent with County boards, commissions, and committees procedures and shall seek broad participation from West Marin communities.

SECTION 8. APPOINTMENTS. Following recruitment, staff shall return to the Board of Supervisors with appointment recommendations for Board consideration. The CAG shall not begin substantive advisory work until the Board has appointed its initial members.

SECTION 9. DURATION AND SUNSET. The CAG is established solely to support the West Marin Visioning project. Consistent with the approved bylaws, the CAG shall sunset upon the Board of Supervisors' adoption of the West Marin Visioning document or January 2030, whichever occurs first, unless the Board takes further action to extend or modify the body.

SECTION 10. STAFF SUPPORT. The Community Development Agency shall provide programmatic leadership for the West Marin Visioning effort. The Clerk of the Board shall administer recruitment and appointment processes and provide or coordinate administrative support consistent with County practice. The Office of District Four shall support community outreach and appointment review. County Counsel shall provide legal advice to County staff and the Board as appropriate. The Community Advisory Group

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(CAG) is an advisory body, and its members are not County employees. Legal or procedural questions from the CAG shall be routed through the designated County staff liaison, who may consult County Counsel on behalf of the CAG or County staff as appropriate.

SECTION 11. ADMINISTRATIVE AUTHORITY. County staff are authorized to make non-substantive, administrative, formatting, and cross-reference corrections to the implementing documents as necessary, subject to County Counsel review where appropriate, provided such corrections do not materially alter the policy direction established by this Resolution.

SECTION 12. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Marin held on October 20, 2026, by the following vote:

AYES: SUPERVISORS Sackett, Rodoni, Colbert, Moulton-Peters, Lucan

NOES: NONE

ABSENT: NONE

PRESIDENT, BOARD OF SUPERVISORS

ATTEST:

DEPUTY CLERK

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