

Please review and observe all park regulations, the following conditions, and any additional Special Use Permit Conditions specific to your proposed use:

1. Special Use Permits are required for (including but not limited to) all scientific or educational classes, scientific or educational collecting, photography, filming, commercial activities, school or athletic club practice, advertised events, and for all activities having a group size of 20 or more persons (without a site reservation or Special Event Permit). Application forms can be obtained by calling the Marin County Parks (MCP) office at 415-473-7608. Completed application forms should be received by MCP at least ten business days prior to the event. Submitting an application does not guarantee approval of that application. Incomplete applications will be returned.

(MCC Title 10 Sections: 10.01.080, 10.03.040, 10.03.150)

2. Special Use Permits are not transferrable and may be revoked for failure to comply with any provision of the permit or applicable portion of Title 10 of the Marin County Code (MCC) regulations. Permits must be carried while on Parks lands and shown upon request to Parks personnel or otherwise displayed as directed.

(MCC Title 10 Section: 10.01.080)

3. MCP charges a processing fee for each permit, payable by cash, credit card or check. Full payment of fee(s) must be received prior to issuance of a permit and within five (5) business days of the event. Fees for approved permits are not refundable.

(MCC Title 10 Section: 10.01.080)

4. At MCP's discretion, some proposed uses will be required to provide proof of Commercial General Liability insurance (one million dollar minimum with a two million dollar general aggregate) prior to issuance of a Special Use Permit. The County of Marin, its officers, officials, employees, and volunteers are to be covered as additional insureds on the policy with respect to liability arising out of the use. MCP reserves the right to modify these requirements based on the nature of the risk, prior use, or other special circumstances.

5. All appropriate federal, state, local, and adjacent property owners' permits and/or written permission must be acquired before a permit can be issued. These must be kept current for the duration of the special use or the MCP permit will be invalid. Submit copies of all required permits or written permission and any updates.

6. Any damage to Parks property must be repaired; MCP will assess any potential damage and shall charge it to the permit holder of record via invoice of damages from MCP. Permit holder shall then have five business days of the receipt of the invoice for damages to pay all costs and fees in full.

7. Issuance of a Special Use Permit does not convey rights for exclusive use of a park or an area within a park. Special uses must be carried out in a manner that minimizes impacts to other visitor's use of the park.

8. Visitors are responsible for knowing and complying with park rules and regulations. For rules specific to each location, view park and preserve information pages here:
<https://www.marincountyparks.org/parkspreserves/rules-and-regulations>. Official Parks rules are

Marin County Parks Conditions for Special Use Permits

detailed in MCC Title 10, available online through Municode:

https://library.municode.com/ca/marin_county/codes/code_of_ordinances?nodeId=TIT10PA

9. Smoking is not permitted on MCP property.
10. Items which produce an open flame, including but not limited to barbecues, camp stoves, lanterns, and candles are permitted with staff approval in designated areas only.
11. Amplified sound is prohibited except with a Special Event Permit.
12. Except for McInnis Park, only service animals (as defined by the Americans with Disabilities Act) are allowed in Regional Parks, all other pets are prohibited.
13. Permittee may be required to post "Notice of Special Event" to inform other users of the activity. All notices must be posted at least 48 hours prior to special use and removed by permittee at the end of the event (same day).
14. Do not feed or disturb wildlife. Special uses must be carried out in a manner that minimizes impacts to natural resources.
15. Do not remove natural objects (including antlers, plants, etc.) from MCP facilities unless explicitly authorized to do so pursuant to a Special Use Research Permit granted by MCP. Authorization shall be limited to the permit holder of record and those groups and/or individuals specifically named in the permit.
16. Practice "Leave No Trace" principles, including but not limited to picking up all trash and disposing of it properly and not leaving food unattended
17. Additional restrictions and/or limitations may apply in areas with sensitive resources or during times of sensitive life cycle activities.
18. Be mindful of noise levels during bird nesting season (January 1 – August 31) and migration season (mid-September through November). Please report any active nests you find to MCP, and do not disturb active nests.
19. Prior to site entry, ensure all clothing and shoes/boots are clean and free of all dirt and vegetative material, particularly seeds.
20. Where there are no public restrooms, permittee may be required to furnish portable restroom facilities.
21. **Special Use Permits may be suspended during periods of high fire danger (Red Flag Days).** During fire season, hazard information is available by calling the Marin County Fire Department Fire Information Hotline: **415-473-7191** and on the Marin County Fire Department website: <https://www.marincounty.org/depts/fr> **(10.01.070 - Closure of lands and facilities)**
22. **Special Use Permits may be cancelled when a Public Safety Power Shutdown (PSPS) is in effect. (10.01.070 - Closure of lands and facilities)**
23. **Special Use Permits will be suspended during periods of unhealthy air quality (Air Quality Index of 151 or greater) based on the Bay Area Air Quality Management District Air Quality Index.** Visit the Bay Area Air Quality Management District website for air quality information: <http://www.baaqmd.gov/about-air-quality/current-air-quality> **(10.01.070 - Closure of lands and facilities)**